

MONTHLY REPORT

CITY

CHAMBERLAIN

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACTIONS HANDLED BY THE CITY
CHAMBERLAIN DURING JUNE, 2014

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	10,785.14
COUNTY PORTION	9,058.61
INTEREST AND PENALTIES	1,567.76
NOTICE MAILING FEES	90.00
DELINQUENT SCHOOL TAX COLLECTED	9,052.78
FEES ON SCHOOL TAXES	452.64
5% COLLECTOR'S FEE	452.64
WATER AND SEWER RENTS COLLECTED	699,140.71
WATER SERVICE CHARGES	7,870.76
TAX SALE CERTIFICATES	28,071.30
FEES ON TAX SALE CERTIFICATES	4,570.04
FILING FEES	463.00
ADVERTISING	100.00
CERTIFIED MAIL FEE	28.00
TAX SEARCHES	825.00
FINES AND PENALTIES (PARKING TICKETS)	1,360.00
TOTAL SEPTAGE	3,175.00
COURT REPORT	0.00
COURT-BAIL FORFEIT	0
CITY CLERK EARNINGS	5,550.93
POLICE REPORT	1,849.75

RECREATION DEPARTMENT

ARMORY REVENUE	3,617.50
FIELD/PRK/POOL RENTAL	160.00
SWIM RED/INST/SUITS	5,111.00
ADULT SOFTBALL	340.00

0.00

POSTAGE REIMBURSEMENT	1.15
UTILITY TAXES	748.55
FIRE INSPECTION FEES	1,520.00
FLOOD INSURANCE RECOVERY	82,711.73
BANKRUPTCY	1,430.62
HEALTH INSURANCE	4,615.60
BID DEPOSIT	1,600.00
REFUND LOWE'S	272.00
COMMUNITY DEVELOPMENT REVENUE	3,945.50
SHERRILL KENWOOD SEWER	11,349.21

0.00

RECEIPTS FROM NEW YORK STATE
DEPARTMENTS AND AGENCIES

SONY ABANDONED PROPERTY	1,873.98
SONY HEALTH INSURANCE REFUND	8,773.81

RECEIPTS FROM MADISON COUNTY

MADISON COUNTY MORTGAGE TAX	0.00
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SPECIAL ASSESSMENTS	582.41
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REDEPOSITED ITEMS	0.00
CD REHAB PAYMENTS	191.47
REVOLVING LOAN PAYMENTS	2,415.63
TOTAL FUNDS DEPOSITED	915,724.26
CITY/COUNTY TAXES COLLECTED	21,501.51
PERCENT COLLECTED AS OF JUNE 30 2014	94.15%
2013-14 ONEIDA CITY SCHOOL TAX	\$9,052.78
PERCENT COLLECTED AS OF JUNE 30 2014	35.25%



ITEMS	TOTAL	
	FUNDS COLLECTED	CITY'S SHARE
LATE FEES (CLERK)		
17 DEED REC. FEE	\$ 510.00	\$ 510.00
DEED COPIES		
FILING FEE (SUB DIV MAPS)		
TAXI DRIVER		\$ -
TAXI VEHICLES		\$ -
2 SIGN PERMIT	\$ 50.00	\$ 50.00
1 SITE PLAN	\$ 50.00	\$ 50.00
CONDITIONAL USE PERMIT		\$ -
MINOR PLAT	\$ -	\$ -
MAJOR PLAT		\$ -
SEWER PERMIT		\$ -
2 TENT PERMIT	\$ 120.00	\$ 120.00
WOOD STOVE PERMIT		\$ -
3 SOLICITOR LICENSE	\$ 450.00	\$ 450.00
18 ADDITIONAL SALESPERSON	\$ 270.00	\$ 270.00
1 SPECIAL EVENTS	\$ 25.00	\$ 25.00
ANIMAL CONTROL		\$ -
ALARM		\$ -
GARBAGE		\$ -
JUNK		\$ -
SUBDIVISION APPL. (Waiver of Non-appli)	\$ -	\$ -
ZONE CHANGE APPLICATION		\$ -
USE VARIANCE		\$ -
1 AREA VARIANCE	\$ 25.00	\$ 25.00
	<u>\$ 6,958.42</u>	<u>\$ 6,958.42</u>

MADISON COUNTY LANDFILL

39 CARDS	\$ 526.50	\$ 13.65
	<u>\$ 526.50</u>	<u>\$ 13.65</u>

GRAND TOTALS \$ 9,648.07 \$ 8,721.72

DISBURSEMENTS

CITY CHAMBERLAIN	\$ 8,721.72
MADISON CO. TREAS.-LANDFILL	\$ 512.85
NYS DEPT. OF HEALTH	\$ 292.50
STATE COMPTROLLER - BELL JAR	
STATE COMPTROLLER-BINGO	
NYS DOG SURCHARGE	\$ 121.00
NYS COMPTROLLER G	
TOTALS	<u>\$ 9,648.07</u>

27 DEATHS RECORDED
44 BIRTHS RECORDED
18 HANDICAPPED PARKING PERMITS

RESPECTFULLY SUBMITTED,

SUE PULVERENTI - CITY CLERK

A. Max Smith
Mayor



Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION
ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062
www.oneidacity.com

June 2014

REVENUE

In the month of June the Recreation Department generated a total of \$9,238.50 in revenue.

USAGE/COMPARISON

Our June 2014 Gym rental revenue up 251% from June 2013. In June of 2013 we generated \$902.50 in gym rental revenue as compared to \$3,169.50 in 2014. Our June room rentals were \$240.00 as compared to \$40.00 in 2013. As of July 1, 2014 our yearly gym rental revenue is \$20,113.00 compared to 14,842.00 in 2013, a 35% increase, our room rentals revenue is \$1,625.50 compared to \$1,490.00 in 2013 a 9% increase

Below is a chart that shows the number of rentals we have booked over the past year.

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	TOTAL
January	17	7	15	0	39
February	24	7	16	5	52
March	29	8	23	4	64
April	21	9	19	0	49
May	6	5	21	3	35
June	10	3	23	4	40
July					
August					
September					
October					
November					
December					
TOTAL	107	39	117	16	279

MAINTENANCE

The maintenance crew has been working great together to keep up with the mowing and field upkeep so far this summer. We have had a few more minor equipment breakdowns, but nothing that has held us back too much. The crew started opening the pool on June 2nd, it took them about 4 days to drain the pool, clean the pool, refill and install all the ladders and diving boards. The work could be done in 2 or 3 days if the crew didn't have to keep up with mowing and field prep at the same time.

Once we got the pool drained I noticed that there was some major damage to some portions of the pool wall. During the winter 3 spots on the pool wall broke apart and left a hole in one spot and compromised the wall in the 2 other spots. Since it was a last minute repair the pool company who does the repair work could not get us on the schedule for almost 2 weeks. So instead of leaving the pool drained for that time, we filled the pool and opened as scheduled. When the repair company was able to come fix the pool we had to drain about half of the water out of the pool for the repairs to be made. All total the pool was only down for 2 days, one day for the repairs and the next to get filled back up and running.

The two park workers who are stationed at Allen Park and Vets Field started work on June 16th. We had a rough start to the season with our first two employees, one quit after the first day and the other I let go after a week and a half. I was able to fill both positions very quickly. The two employees I have now have been working together great and have done a good job.

Updates

The recreation center staff continues to do a great job. Building rentals have slowed down now that we have reached summer, but we are still getting more rentals this year than we have in the past.

We continue to stay in touch with Madison Co. Soil and Water about the stream bank project at Maxwell Field. They applied for a grant for the project and we are awaiting determination.

Jon Rauscher and I presented information to the common council on June 3rd about a TAP Grant. The grant would further develop the rail trail project through downtown Oneida. Sidewalks, bike lanes/bike paths and a pedestrian plaza are the main highlights. Most of the work would take place along Oneida and Railroad Streets. We applied for the grant on June 11th and expect to hear from the DOT in the fall to see if we will be awarded funding.

On June 4th the lights in the gym and wall packs on the outside of the Recreation Center were upgraded. The upgrades were made possible through National Grids Small Business lighting program. The upgrades will save us over \$350.00 a month in utility cost.

On June 9th we started a week long process of cleaning, buffing and waxing all the floors in the Recreation Center. We hired a local company (Comfort Clean) to do the work. It had been about 2 years since all of the floors had been power cleaned, buffed and waxed.

The Rail Trail committee continues to meet once a month and is slowly putting things in place to get sections of the trail open by the end of this summer. The Madison County work crew cleaned up a section of the old rail bed behind houses on Willow Meadow Way. Residents had been dumping green waste and garbage behind their houses for years and it was becoming very unsightly. I am preparing a letter to send to the residents along that section of the trail to ask them to please stop dumping green waste and garbage behind their houses.

On June 26th a crew of 15 – 16 National Grid Workers volunteered their time to help clean up Duross Conservancy. During the clean up a press conference was held and the City was presented a beautiful stone plaque from National Grid. The trail work continued a strong relationship with the City and National Grid.

The pool opened for the season on June 14th, we were open for a week and then shut down for two days for repairs. The weather has been great so far, and the pool has been a very busy place. The first two weeks the pool was open afternoons from 4pm – 7pm and weekends 12:00pm – 4:30pm. Swim lessons started on June 30th and so did our normal hours of operation. Swim lessons Monday – Friday, from 9am – 12:00pm, open swim 12:30pm – 5:00pm and swim lessons again from 5:00pm – 7:00pm, and open swim from 7pm – 8pm.

Our annual fishing derby was held on June 14th at Mt. Hope Reservoir from 9am – 10:30am. About 15 kids came out for the derby and had a great time. The weather was great, but not many fish were caught.

The tee-ball season came to a close on June 26th after a 2 month season. Over all the season was a success, all kids, parents and coaches had a great time.

Both adult men's softball leagues are rolling along, the Spadafora league will end their season in late July while the Over 35 league runs into mid-August. We have had a few rain outs, but that has been our only problem. In the past we have had issues with player behavior, but this year we have not had an incident.

Respectfully submitted,

Lucas Griff
Recreation Director

City of Oneida Recreation Department
Monthly Revenue - June 2014

Date	Program/Individual	Amount	Receipt	Deposited	Date	Balance Forward	Program/Individual	Amount	Receipt	Deposited
5/30/2014	Rec Center - Gym/Tot	\$60.00	7970	6/3/2014			Rec Center - Gym/Tot	\$3,272.50	8003	6/17/2014
	Rec Center - Room	\$10.00	7971		6/13/2014		Rec Center - Gym/Tot	\$45.00	8004	
	Rec Center - Room	\$5.00	7972			Chapman Pool	\$150.00	8005		
5/31/2014	Rec Center - Gym/Tot	\$60.00	7973		6/14/2014		Rec Center - Teen	\$40.00	8006	
	Rec Center - Gym/Tot	\$60.00	7974			Rec Center - Gym/Tot	\$60.00	8007		
	Rec Center - Gym/Tot	\$55.00	7975			Rec Center - Gym/Tot	\$60.00	8008		
6/1/2014	Rec Center - Gym/Tot	\$30.00	7976		6/15/2014		Rec Center - Gym/Tot	\$50.00	8009	
	Rec Center - Gym/Tot	\$20.00	7977		6/16/2014		Rec Center - Room	\$20.00	8010	
6/2/2014	Rec Center - Teen	\$60.00	7978			Rec Center - Equipment	\$8.00	8011		
	Rec Center - ARC	\$200.00	7979			Chapman Pool	\$175.00	8012		
	Rec Center - ARC	\$170.00	7980	6/4/2014		Rec Center - Gym/Tot	\$60.00	8013		6/19/2014
6/3/2014	Adult Softball	\$40.00	7981			Rec Center - Gym/Tot	\$170.00	8014		
	Rec Center - Teen	\$60.00	7982		6/17/2014		Rec Center - Room	\$10.00	8015	
	Chapman Pool	\$245.00	7883			Field/Park Rental	\$30.00	8016		
	Rec Center - Gym	\$100.00	7984			Rec Center - Gym/Tot	\$100.00	8017		
	Rec Center - Gym	\$60.00	7985		6/18/2014		Rec Center - Gym/Tot	\$50.00	8018	
6/4/2014	Rec Center - Gym/Tot	\$100.00	7986		6/19/2014		Chapman Pool	\$528.00	8019	6/20/2014
	Chapman Pool	\$290.00	7987		6/20/2014		Rec Center - Gym/Tot	\$75.00	8020	
	Rec Center - Gym	\$85.00	7988	6/11/2014		Chapman Pool	\$787.00	8021		6/23/2014
	Field/Park Rental	\$25.00	7989			Rec Center - Gym/Tot	\$40.00	8022		
6/6/2014	Rec Center - Gym/Tot	\$100.00	7990		6/21/2014		Rec Center - Gym/Tot	\$70.00	8023	
	Rec Center - Gym/Tot	\$25.00	7991		6/22/2014		Rec Center - Gym/Tot	\$75.00	8024	
6/7/2014	Rec Center - Gym/Tot	\$40.00	7992			Rec Center - Gym/Tot	\$75.00	8025		
6/8/2014	Rec Center - Gym/Tot	\$72.50	7993		6/23/2014		Chapman Pool	\$382.00	8026	
6/10/2014	Chapman Pool	\$70.00	7994		6/25/2014		Field/Park Rental	\$30.00	8027	6/26/2014
	Field/Park Rental	\$50.00	7995			Chapman Pool	\$463.00	8028		
	Rec Center - Gym/Tot	\$55.00	7996		6/26/2014		Rec Center - Gym/Tot	\$80.00	8029	6/27/2014
	Rec Center - Gym/Tot	\$145.00	7997		6/26/2014		Rec Center - Gym/Tot	\$82.00	8030	
	Rec Center - Room	\$35.00	7998		6/27/2014		Rec Center - Gym	\$800.00	8031	
	Rec Center - Equipment	\$10.00	7999			Chapman Pool	\$284.00	8032		
6/11/2014	Chapman Pool	\$805.00	7800	6/17/2014		Rec Center - Gym/Tot	\$100.00	8033		6/30/2014
6/13/2014	Field/Park Rental	\$25.00	7801		6/28/2014		Rec Center - Gym/Tot	\$60.00	8034	
	Total	\$9,272.50	7802			Total	\$8,281.50			

RECREATION MAINTENANCE MONTHLY REPORT
MONTH JUNE 2014

<u>WORK PERFORMED</u>	<u>TOTAL HOURS</u>
- Field Preparation	51.5
- Check Tennis/Basketball Courts	1
- Pool Maintenance	65
- Park Inspection	12
- Park Landscaping	8
- General Cleanup/Litter Pickup	20
- Carpentry Work/Painting	0
- Facility Winterizing	0
- Snow Removal	0
- Buildings & Grounds: general maintenance/cleaning	277.75
- Equipment & Vehicles: general maintenance/cleaning	34
- Miscellaneous:	0
TOTAL	469.25

**CITY OF ONEIDA
FIRE DEPARTMENT**



**DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE**

Kevin Salerno
Fire Chief

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
ksalerno@oneidacity.com

***Oneida Fire Dept
Monthly Reports***

June 2014

Oneida Fire Department
Monthly Call Totals

TYPE OF CALLS REPORT

NUMBER OF
CALLS

FOR THE MONTH OF

June

Fire	2
Rescue	127
Non-Fire	44
Total	173

OVERTIME PERIOD FROM 6/1/2014 THRU 6/28/2014

	JUNE	YTD
Fire	\$1,232.66	\$6,336.18
Rescue	\$624.71	\$4,372.14
Non-Fire	\$1,966.74	\$12,147.68
Total	\$3,824.11	\$22,856.00

	JUNE	YTD
Personal Leave		\$539.53
Illness/Injury	\$4,451.86	\$22,460.27
Bereav/Military		\$4,090.80
Short Shift	\$7,096.14	\$32,850.06
Training	\$1,188.41	\$4,372.29
Equip. Repairs		\$1,585.36
Fire Marshal	\$336.88	\$3,054.17
Overtime	\$429.47	\$13,823.15
Total:	\$13,502.76	\$82,775.63

COMPARISON OF CALLS

TOTAL OVERTIME FOR 2013 YTD \$105,631.63

This is a comparison of calls 2013 vs. 2014 as of the last day for the reported month.

2013

2014

Calls:	1058	1120
Fire:	26	19
Rescue:	836	846
Non-Fire:	196	255

62
-7
10
59

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Kevin Salerno, *Chief*



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

Fire Department Revenue- June, 2014

Alarm Permits:	\$0
Solid Fuel Burning Permits:	\$0
Tent Inspections:	\$120
Fire/Housing Inspections:	\$11590.00 billed as of 06/30/2014
Collected:	\$9000.00 as of 06/30/2014

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

FIRE MARSHAL'S OFFICE

Timothy S. Cowan, *Fire Marshal*



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

FIRE MARSHAL MONTHLY REPORT JUNE 2014

TITLE / NAME	TOTAL HOURS
FIRE MARSHAL COWAN	8
ASST. FIRE MARSHAL FIELDS	8.5
INSPECTOR BALL	.5
INSPECTOR WALKER	4
INSPECTOR CAVANAGH	5
INSPECTOR KAZLAUSKAS	0
INSPECTOR KROL	4
FIREFIGHTERS	5
TOTAL OFFICE HOURS	35

OFFICE BREAKDOWN	TOTAL INSPECTIONS
BUSINESS INSPECTION	5
BUSINESS REINSPECTION	0
BUSINESS C OF C	1
PUBLIC ASSEMBLY INSPECTION	1
PUBLIC ASSEMBLY REINSPECTION	0
PUBLIC ASSEMBLY C OF C	0
OPERATING PERMITS	0
SOLID FUEL BURNING DEVICE	0
ORDER TO VACATE	1
VACANT PLACARDS	0
COMPLAINTS	13
NO SHOW	0

OFFICE BREAKDOWN CONT.	TOTAL HOURS
FLOOD DAMAGE INSPECTIONS	12 HOURS
MEETINGS / CODES SCHOOL	1 HOURS
PLAN REVIEW	2.5 HOURS
MISCELLEANOUS	8 HOURS
FIRE INVESTIGATION	0 HOURS
FIRE PREVENTION	1.5 HOURS

FIRE MARSHAL'S ACTIVITIES

- **Numerous visits to HP Hood to check on their progress. Things are moving along very quickly. They are on schedule so far. No accidents have been reported.**
- **Met with Joe Farnach of All Seasonings. He will be allowed to continue progress in construction.**
- **It is Vacant/Abandon building evaluation time. Each shift has approximately 15 buildings to inspect for the month's of July and August.**
- **Sent out second notices for the Gamewell removal to all of the businesses effected.**

MONTHLY REPORT

POLICE DEPARTMENT

	Jun			Year to date			Change from last year
	2012	2013	2014	2012	2013	2014	
Calls For Service	801	758	681	4068	3755	3614	minus 141
Criminal Offenses	193	196	142	997	915	804	minus 111
Cleared Cases	132	143	99	740	689	601	minus 88
Arrests	101	84	79	507	481	508	PLUS 27
Parking Tickets	61	58	60	462	417	504	PLUS 87
Traffic Tickets	140	99	142	992	845	954	PLUS 109
DWI's	1	2	2	18	19	16	minus 3
Felony Charges	8	15	37	55	91	93	PLUS 2
Misdemeanor Charges	82	67	73	432	427	386	minus 41
Violation Charges	41	31	9	124	108	85	minus 23

	2014 JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for Service	555	473	577	630	698	681						
Criminal Offenses	142	126	90	142	162	142						
Clearances	95	103	57	111	136	99						
Arrests	78	89	64	90	108	79						
Parking Tickets	89	98	114	95	48	60						
Traffic Tickets	152	204	147	143	166	142						

	2013 JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Calls for Service	649	465	538	584	761	758	804	744	623	600	609	495
Criminal Offenses	142	122	128	148	179	196	216	176	151	163	134	119
Clearances	111	100	100	117	128	143	169	118	114	119	103	95
Arrests	96	83	74	67	97	84	111	82	66	65	77	52
Parking Tickets	65	72	97	76	49	58	35	32	46	31	61	53
Traffic Tickets	158	133	150	139	166	99	167	89	132	76	102	69

	Jun	Jul	Aug	Sep	Oct	Year
Domestic	43					239
Drug Case	23					98
Alarms	33					185
Mental Health	20					95
Disturbance/dispute fight/dis con	89					420
Noise	43					144
Trespass	18					75
Burglary	9					34
Larceny	46					227
Sex Offense	3					23
Child Abuse	11					23
Traffic complaint traffic arrest	47					284
Missing person	6					17
Assault harassment	13					45
Fraud/scams	5					39
Forgery	0					2
Criminal Mischief	13					63
Stolen Vehicle	1					8
Trash/junk vehicle	21					80
suspicious	56					268

Does not include all call types for the month. Listed are more frequent type.

Overtime 2014

Month	Pay	Comp	Used
Jan	\$3,941.26	107.86	234.00
Feb	\$5,146.75	65.97	174.25
Mar	\$5,430.45	129.37	226.75
Apr	\$5,751.58	222.37	350
May	\$12,065.54	198.7	308.5
Jun	\$7,486.98	118.42	298.25
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			
Total	\$38,132.33	842.84	1,897.75

Reimbursements
\$0.00
\$5,146.32
\$859.31
\$943.48
\$1,433.56
\$959.68
\$9,142.35

Costs after reimbursements	
\$3,941.26	* comp reimbursement not included
\$0.43	
\$4,771.14	
\$4,808.10	
\$10,631.98	
\$8,507.30	
\$30,660.21	Year costs after reimbursements

REASON	PAY	COMP
Admin./ Misc.		1.50
Complete Investigation	\$517.44	16.50
Court	\$706.55	22.87
Cover Back Time	\$3,141.52	22.85
Cover Sick Time	\$736.90	4.10
Cover School		
Cover Vacation	\$1,255.98	10.50
On Call Investigations	\$137.70	4.50
School		13.12
Special Events	\$926.74	21.75
Special Investigations	\$221.08	
Total	\$7,273.87	105.42

2014	
Year to date	
Contractual	\$22,662.37
other	\$15,896.65
Reimbursed	9,142.35
Total non	
Contractual	
not reimbursed	\$6,754.30

Note: Overtime by month (above chart) for pay periods in month.
This chart by calendar month

Pay= Overtime pay costs
Comp. = overtime comp time earned
Used= Comp time used
Reimbursements- from grants or other

Overtime 2013

Month	Pay	Comp	Used
Jan	\$3,122.60	144.37	148.00
Feb	\$2,289.64	114.73	192.5
Mar	\$4,019.74	100.5	233.5
Apr	\$4,269.43	168.37	174.5
May	\$6,370.47	176.99	297.25
Jun	\$24,433.08	390.75	226
Jul	\$31,342.46	478.49	464
Aug	\$10,072.91	133.87	460.75
Sep	\$9,195.40	244.12	455.75
Oct	\$5,821.22	228.37	386.5
Nov	\$12,652.07	251.25	439
Dec	\$7,695.49	205.87	518.75
Total	\$121,284.47	2,637.68	3,995.50

Reimbursements
\$7,761.78
\$0.00
\$325.27
\$562.68
\$2,340.08
\$778.38
\$951.82
\$1,060.12
\$1,599.28
\$313.26
\$0.00
\$313.26
\$16,005.93

Costs after reimbursements	
(\$4,639.18)	* comp reimbursement not included
\$2,289.64	
\$3,694.47	
\$3,706.75	
\$4,030.39	
\$23,654.70	
\$30,390.64	
\$9,012.79	
\$7,596.12	
\$5,507.96	
\$12,652.07	
\$7,382.23	
\$105,278.54	Year costs after reimbursements

2014 Reimbursements- Overtime reimbursements, grant reimbursements and other.

	STEP Grant	Other	Total
	Amount	Amount	
Jan.			0
Feb		\$5146.75*	\$5146.75
Mar	169.76	\$489.55 dwi	\$ 659.31
Apr.	943.48		\$943.48
May	1074.16	359.40 dwi	\$1433.56
Jun.	959.68		\$959.68
Jul.			
Aug.			
Sep.			
Oct			
Nov			
Dec.			
Total to date.	3147.08	5995.70	9142.35

*= PERMA Workers Comp reimbursement for Sgt. Loomis through 11/25/13

Year to date Overtime \$39,802.56
 Reimbursements \$ 9142.35

Costs after reimbursement: \$30,660.21

2014 Revenue- Report copy fees, fingerprint fees, record checks, etc.

Jan. \$95.50
 Feb. \$49.50
 Mar. \$228.31
 Apr. \$3420.98
 May \$ 1,849.75
 Jun. \$1661.25
 Jul.
 Aug.
 Sept.
 Oct.
 Nov.
 Dec.

Year
 to date: \$7305.29

City of Oneida
Public Works/Codes/Buildings/
Central Garage/Engineering /Wastewater

June 2014 Monthly Report

Prepared By: Jon Rauscher PE, LEED AP
City Engineer



CITY OF ONEIDA
DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS
109 N. Main Street, Oneida, NY 13421

Executive Summary

This report describes public works, codes, buildings, central garage engineering and wastewater treatment activities for June. The main maintenance tasks performed this period are as follows;

- *Green waste weekly pick-up and chipper services*
- *Resident requests for tree reviews for trimming and possible removals*
- *Sanitary sewer maintenance and cleaning*
- *Storm sewer and drainage channel maintenance and cleaning*
- *Temporary roadway cold patching*
- *Roadway shoulder repairs*
- *Street sweeping*

Public Works received 40 tracked resident requests for June. The majority of requests were related to green waste and trees (23).

Additional tasks performed this month include; Sanitary sewer lateral repairs (Broad and Warner), Higginbotham Dam maintenance, Emergency pipe support repair at the WWTP and panel diffuser cleaning at the WWTP.

Attached for review are the following;

- *Table 1 – June regular time labor and materials breakdown*
- *Chart 1 – June budget tracking*
- *Chart 2 – June cost percentage breakdown*
- *Chart 3 – Sewer budget tracking*
- *Breakdown of public works, codes, buildings, central garage and engineering tasks this period*

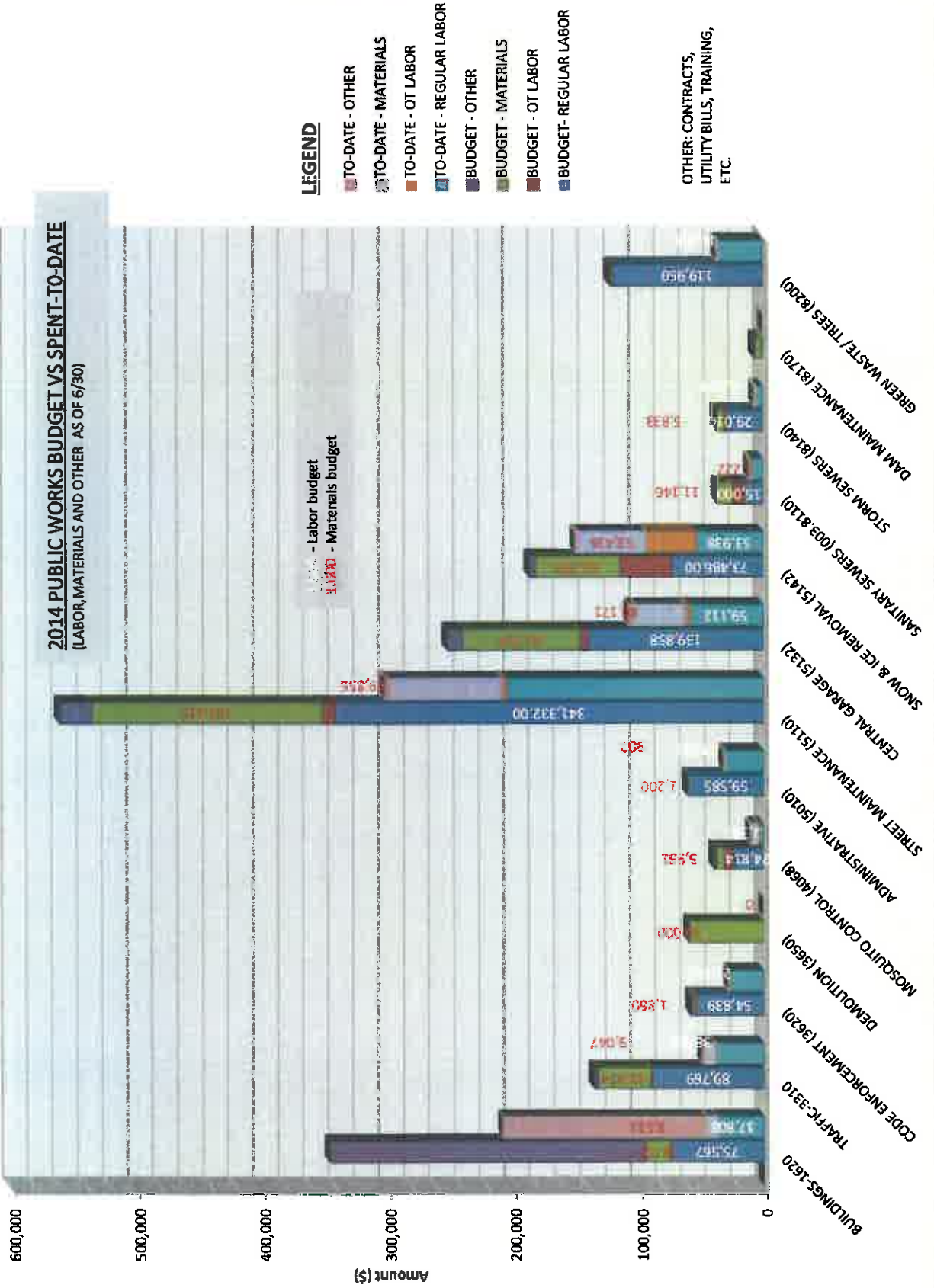
TABLE 1 - REGULAR LABOR AND MATERIALS BREAKDOWN

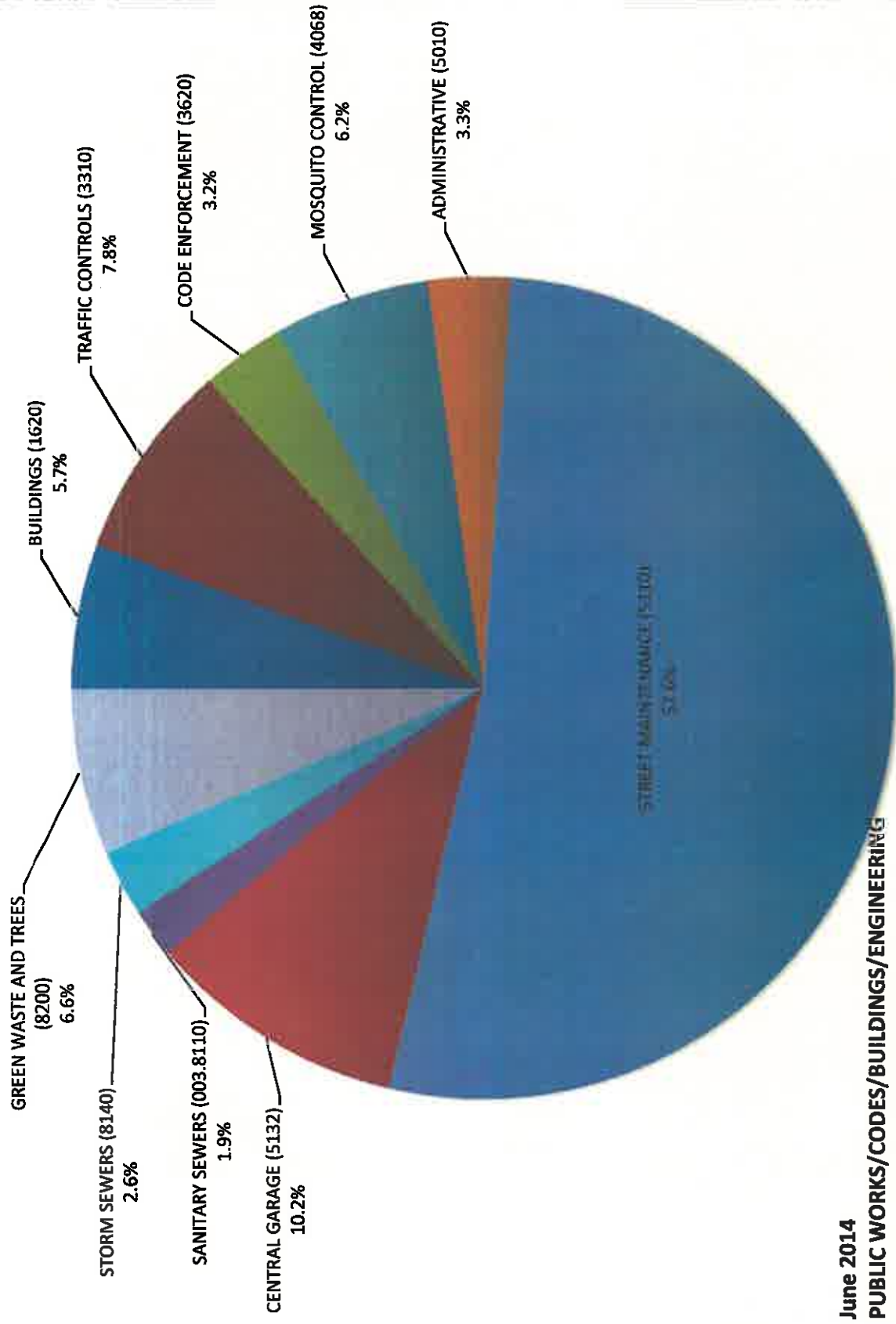
PUBLIC WORKS/CODES/BUILDING/ ENGINEERING TASKS THIS PERIOD	REGULAR TIME THIS PERIOD (6/1-6/28)	LABOR SPENT THIS PERIOD (6/1-6/28)	MATERIALS SPENT THIS PERIOD (6/1-6/30)	TOTAL LABOR AND MATERIALS THIS PERIOD	2014 BUDGET (REG LABOR, MATERIALS, CONTRACTS, ETC.)	TOTAL SPENT TO-DATE	REMAINING	% SPENT TO-DATE
BUILDINGS (1620)	720	\$5,819	\$1,587	\$7,406	\$345,256	\$207,868	\$137,388	60%
TRAFFIC CONTROLS (3310)	640	\$6,906	\$3,225	\$10,130	\$133,839	\$47,639	\$86,200	36%
CODE ENFORCEMENT (3620)	160	\$4,219		\$4,219	\$57,399	\$28,060	\$29,339	49%
DEMOLITION (3650)					\$60,000		\$60,000	0%
MOSQUITO CONTROL (4068)	144	\$3,029	\$5,010	\$8,039	\$32,389	\$9,482	\$22,907	29%
ADMINISTRATIVE (5010)	600	\$4,263	\$20	\$4,284	\$60,785	\$31,538	\$29,247	52%
STREET MAINTENANCE (5110)	1341	\$28,200	\$40,327	\$68,527	\$550,228	\$297,951	\$252,277	54%
CENTRAL GARAGE (5132)	960	\$10,723	\$2,540	\$13,263	\$245,567	\$104,073	\$141,494	42%
SNOW & ICE REMOVAL (5142)					\$166,684	\$109,736	\$56,948	66%
SANITARY SEWERS (003.8110)	72	\$1,512	\$950	\$2,463	\$26,146	\$10,397	\$15,750	40%
STORM SEWERS (8140)	120	\$2,525	\$918	\$3,443	\$34,843	\$6,964	\$27,879	20%
DAM MAINTENANCE (8170)					\$1,313		\$1,313	0%
GREEN WASTE AND TREES (8200)	403	\$8,476	\$94	\$8,570	\$121,026	\$36,862	\$84,164	30%
		\$75,672	\$54,672	\$130,344	\$1,835,476	\$890,571	\$944,905	

TABLE 2 - OVERTIME LABOR BREAKDOWN

PUBLIC WORKS TASKS THIS PERIOD	OVERTIME TIME (HOURS)	LABOR SPENT (THIS PERIOD)	2014 BUDGET	SPENT TO-DATE	REMAINING	% SPENT TO-DATE
BUILDINGS (1620)			\$463	\$0	\$463	0%
TRAFFIC CONTROLS (3310)	7	\$230	\$1,684	\$230	\$1,454	14%
CODE ENFORCEMENT (3620)			\$1,252	\$208	\$1,044	17%
MOSQUITO CONTROL (4068)	28.5	\$915	\$7,000	\$915	\$6,085	13%
STREET MAINTENANCE (5110)			\$10,711	\$3,895	\$6,816	36%
CENTRAL GARAGE (5132)	16.25	\$496	\$6,729	\$3,895	\$2,834	58%
SNOW & ICE REMOVAL (5142)			\$41,652	\$40,213	\$1,439	97%
SANITARY SEWERS (003.8110)			\$10,000	\$893	\$9,107	9%
STORM SEWERS (8140)			\$1,972	\$0	\$1,972	0%
TREES (8200)	51.75	\$1,642	\$1,479	\$0	\$1,479	0%
		\$1,642	\$81,463	\$50,249	\$31,214	

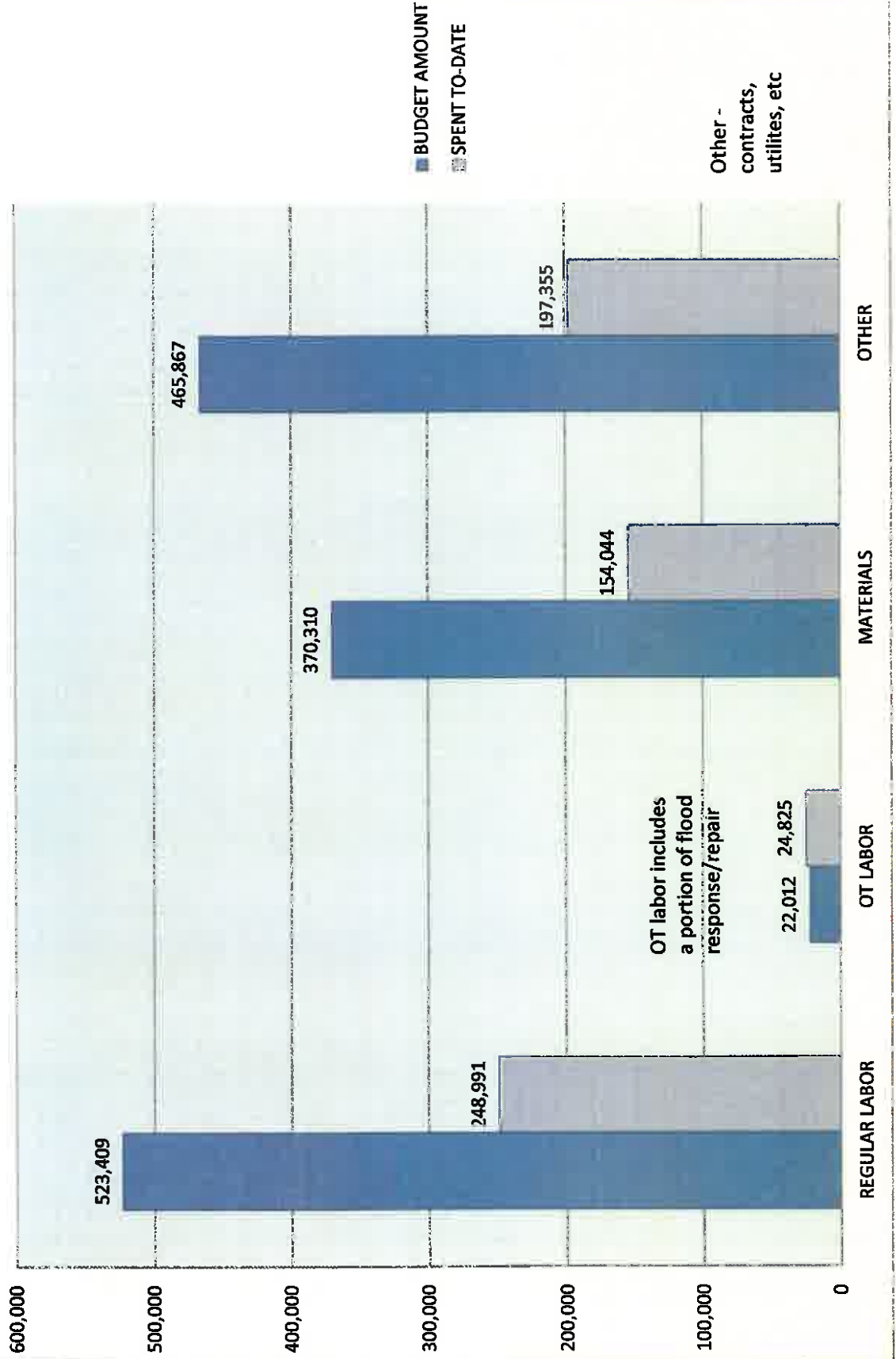
2014 PUBLIC WORKS BUDGET VS SPENT-TO-DATE (LABOR, MATERIALS AND OTHER AS OF 6/30)





June 2014
PUBLIC WORKS/CODES/BUILDINGS/ENGINEERING
COST PERCENTAGE BREAKDOWN

City of Oneida WWTP Budget vs Expenses As of 6/31/14



DPW/Bulldings/Codes Task Descriptions

1. Buildings

- General cleaning and maintenance of City Hall and Justice Center
- HVAC and electrical repairs
- Grounds maintenance

2. Traffic Controls

- Dig safely requests
- Damaged sign replacement
- Install new signage per traffic order
- Road stripe painting
- OT call-in for traffic signal repair
- Ornamental street sign coordination for grant

3. Code Enforcement

New construction, renovations, signage review and zoning;

- Issuance of building and renovation permit issuances
- Issuance of Stop Work orders
- Sign review board meeting
- Issuance sign violations
- Multiple sign inspections and review
- Field site inspections for new construction

4. Administration

- Public works management and accounting
- Respond and track resident requests and comments
- NY Rising Program project and estimate submissions
- WWTP FEMA mitigation project coordination
- Brookside Crossing site plan review
- Annual paving and road maintenance program review
- PD coordination for new pullbarn
- DPW Strategic Plan preparation
- DEC coordination for monthly WWTP report
- Contract renewal reviews (chemicals – WWTP)
- FEMA insurance coordination
- WWTP gas monitoring project coordination

5. Street Maintenance

- Performed underground facilities mark-outs per Dig Safe NY,
- Respond to resident requests
- Temporary roadway cold patch placement
- Street sweeping
- Crescent Ave road shoulder repair
- DPW building repair – roof leader blockage
- Roadway garbage pick-up – West Elm/CSX access road

6. Central Garage

- vehicle/equipment maintenance and repair for all departments

7. Sanitary Sewers:

- Preventative maintenance sanitary cleaning at known problem areas to eliminate potential blockages – performed every Friday.
- Broad Street sewer lateral repair
- Warner Street sewer lateral repair

8. Storm Sewers

- Structure repairs and catch basin cleaning
- Drainage channel maintenance
- Culvert repair and High school
- Oneida Creek outfall inspections
- Earl and Seneca Ave – storm sewer cleaning

9. Green Waste and Trees

- Weekly resident green waste pick-up and chipping services (Monday – Wednesday)
- Street tree trimming
- Resident request tree reviews for trimming and possible removals

10. Dam Maintenance

- Higginbotham Dam annual vegetative maintenance
- Mt. Hope exercise outlet valve

11. Mosquito Control

- Weekly spraying
- Mosquito count tracking

12. Wastewater Treatment Plant

- Daily plant operations and maintenance
- Daily pump station Inspections
- equipment purchasing
- Consultant and operator scheduling
- Laboratory testing
- DEC required analytical tracking
- Emergency repair of damaged pipe support for scum transport
- Diffuser panel cleaning and replacement preparation

**CITY OF ONEIDA
OFFICE OF THE COMPTROLLER**

LINDA M. PEASE, CMFO
City Comptroller

NATALIE L. MOORE
Deputy City Comptroller



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COMPTROLLER MONTHLY REPORTS

JUNE 2014

-
1. Sales Tax Update;
 2. Budget Update;
 3. Monthly Activities; and

2014 SALES TAX

MONTH	BUDGET 2013	ACTUAL 2013		BUDGET 2014	ACTUAL 2014	PERIOD VARIANCE	Y-T-D VARIANCE
FEBRUARY	\$ 309,412	\$ 298,111	27.89%	\$ 297,964	\$ 277,588	\$ (20,376)	\$ (20,376)
	58,195	59,132	5.53%	\$ 59,102	64,395	5,293	(15,083)
MARCH	266,327	260,399	24.37%	\$ 260,270	241,332	(18,938)	(34,021)
	51,897	50,342	4.71%	\$ 50,317	46,864	(3,453)	(37,475)
APRIL	173,869	167,104	15.64%	\$ 167,021	163,637	(3,384)	(40,859)
	88,330	233,613	21.86%	\$ 233,497	254,985	21,488	(19,371)
1ST QTR	\$ 948,029	\$ 1,068,701	100.00%	\$ 1,068,171	\$ 1,048,800	\$ (19,371)	\$ 4,951,785
MAY	\$ 296,378	\$ 279,429	24.98%	\$ 279,291	\$ 274,983	(4,308)	(23,679)
	56,896	50,904	4.55%	\$ 50,879	57,058	6,179	(17,500)
JUNE	297,401	278,034	24.85%	\$ 277,897	275,648	(2,249)	(19,749)
	52,742	58,572	5.24%	\$ 58,543	50,709	(7,834)	(27,583)
	93,788	89,000	7.96%	\$ 88,956	90,000	1,044	(26,539)
JULY	169,292	170,974	15.28%	\$ 170,889		(170,889)	(197,428)
	147,782	191,872	17.15%	\$ 191,776		(191,776)	(389,204)
2ND QTR	\$ 1,114,280	\$ 1,118,785	100.00%	\$ 1,118,231	\$ 748,398	\$ (369,833)	\$ (701,680)
AUGUST	\$ 294,854	\$ 283,572	25.72%	\$ 283,432		(283,432)	(672,636)
	54,931	61,488	5.58%	\$ 61,457		(61,457)	(734,093)
SEPTEMBER	297,330	274,617	24.91%	\$ 274,481		(274,481)	(1,008,574)
	49,937	56,388	5.11%	\$ 56,360		(56,360)	(1,064,934)
OCTOBER	247,204	234,867	21.30%	\$ 234,751		(234,751)	(1,299,685)
	148,987	191,685	17.38%	\$ 191,590		(191,590)	(1,491,276)
3RD QTR	\$ 1,093,242	\$ 1,102,618	100.00%	\$ 1,102,071	\$ -	\$ (1,102,071)	
NOVEMBER	\$ 285,297	\$ 269,811	25.65%	\$ 285,297		(285,297)	(1,776,573)
	46,541	47,361	4.50%	46,541		(46,541)	(1,823,114)
DECEMBER	277,753	263,978	25.09%	277,753		(277,753)	(2,100,867)
	52,190	46,343	4.41%	52,190		(52,190)	(2,153,057)
	67,144	64,000	6.08%	67,144		(67,144)	(2,220,200)
JANUARY	185,333	164,834	15.67%	185,333		(185,333)	(2,405,534)
	180,190	195,721	18.60%	180,190		(180,190)	(2,585,724)
4TH QTR	\$ 1,094,449	\$ 1,052,047	100.00%	\$ 1,094,449	\$ -	\$ (1,094,449)	\$ -
TOTALS	\$ 4,250,000	\$ 4,342,151		\$ 4,382,922	\$ 1,797,198	\$ (2,585,724)	

CITY OF ONEIDA

Revenue / Expense Control Report

Fiscal Year: 2014 Period From: 1 To: 6

Budget v prior 6/30/2014

Fund 001	Type R	Curr. Month Total Rev / Exp	Original Budget	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Budget Balance	YTD Encumbered	YTD Available Balance	Percent Rev/Exp Balance
GENERAL FUND									
Revenue									
Dept 0010	REAL PROPERTY TAXES	0.00	(3,251,339.00)	(3,251,339.00)	(3,245,944.88)	(5,394.12)	0.00	(5,394.12)	99.83
Dept 0015	REAL PROPERTY TAXES & ITEMS	0.00	(161,600.00)	(161,600.00)	(60,127.43)	(101,472.57)	0.00	(101,472.57)	37.21
Dept 0016	NON PROPERTY TAX ITEMS	0.00	(4,586,000.00)	(4,586,000.00)	(1,472,582.36)	(3,113,417.64)	0.00	(3,113,417.64)	32.11
Dept 0017	DEPARTMENTAL INCOME	(7,748.57)	(190,900.00)	(206,340.60)	(122,278.23)	(84,062.37)	0.00	(84,062.37)	59.26
Dept 0018	INTERGOVERNMENTAL CHARGES	0.00	(724,906.00)	(461,967.00)	(389,524.67)	(72,442.33)	0.00	(72,442.33)	84.32
Dept 0019	USE OF MONEY AND PROPERTY	0.00	(35,000.00)	(35,000.00)	(14,553.11)	(20,446.89)	0.00	(20,446.89)	41.58
Dept 0020	LICENSES AND PERMITS	(5,166.15)	(52,890.00)	(52,890.00)	(57,309.24)	4,419.24	0.00	4,419.24	108.36
Dept 0021	FINES AND FORFEITURES	(24,665.08)	(121,000.00)	(121,000.00)	(38,989.50)	(82,010.50)	0.00	(82,010.50)	32.22
Dept 0022	SALE OF PROPERTY/COMP FOR LOSS	(2,960.55)	(20,000.00)	(33,500.00)	(35,423.48)	1,923.48	0.00	1,923.48	105.74
Dept 0023	MISCELLANEOUS	(53.00)	(14,000.00)	(14,951.26)	(17,559.45)	2,608.19	0.00	2,608.19	117.44
Dept 0024	INTERFUND TRANSFERS	0.00	(127,000.00)	(127,000.00)	(614.03)	(126,385.97)	0.00	(126,385.97)	0.48
Dept 0025	STATE AID	0.00	(1,853,877.00)	(1,853,877.00)	(52,148.00)	(1,801,729.00)	0.00	(1,801,729.00)	2.81
Total Type R	Revenue	(40,593.35)	(11,138,512.00)	(10,905,464.86)	(5,507,054.38)	(5,398,410.48)	0.00	(5,398,410.48)	50.50
Expense									
Dept 1010	COMMON COUNCIL	1,339.23	34,820.00	34,820.00	17,019.53	17,800.47	0.00	17,800.47	48.88
Dept 1210	MAYOR	1,844.73	42,110.00	43,110.00	21,660.80	21,449.20	0.00	21,449.20	50.25
Dept 1315	COMPTROLLER	4,297.18	134,225.00	134,225.00	57,212.62	77,012.38	16,880.00	60,132.38	42.62
Dept 1325	CHAMBERLAIN	2,187.52	57,451.00	57,451.00	27,796.74	29,654.26	0.00	29,654.26	48.38
Dept 1355	ASSESSOR	3,326.01	99,844.00	103,858.46	46,074.10	57,784.36	1,977.55	55,806.81	44.36
Dept 1364	EXP ON ACQ PROP	225.00	12,500.00	12,500.00	6,375.87	6,124.13	0.00	6,124.13	51.01
Dept 1410	CLERK	2,544.10	68,747.00	68,747.00	39,478.83	35,268.17	0.00	35,268.17	48.70
Dept 1420	LAW	0.00	126,625.00	168,625.00	91,301.57	77,323.43	0.00	77,323.43	54.14
Dept 1430	CIVIL SERVICE	1,540.57	44,146.00	44,146.00	22,417.41	21,728.59	0.00	21,728.59	50.78
Dept 1620	BUILDINGS	28,367.84	332,389.00	345,719.00	171,961.19	173,757.81	19,810.10	153,947.71	49.74
Dept 1660	CENTRAL STORES	0.00	8,000.00	13,097.98	4,727.92	8,370.06	49.50	8,320.56	36.10
Dept 1680	OFFICE TECHNOLOGY SUPPORT	965.03	38,472.00	38,472.00	24,268.13	14,203.87	819.94	13,383.93	63.08
Dept 1722	JUNE 2013 FLOOD EVENT	0.00	0.00	281.16	281.16	0.00	0.00	0.00	100.00
Dept 1910	INSURANCE	0.00	125,000.00	125,000.00	58,030.26	66,969.74	0.00	66,969.74	46.42
Dept 1920	NYCOM	0.00	4,940.00	4,940.00	4,940.00	0.00	0.00	0.00	100.00
Dept 1950	TAX SALE ADVERTISING	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

CITY OF ONEIDA

Revenue / Expense Control Report

JUN 06 11 10 AM UP 1000 0130 0017

Fiscal Year: 2014 Period From: 1 To: 6

Fund 001 Type E	GENERAL FUND Expense	Curr. Month Total Rev / Exp	Original Budget	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Budget Balance	YTD Encumbered	YTD Available Balance	Percent Rev/Exp Balance
Dept 9060	HOSPITALIZATION	0.00	13,000.00	13,000.00	1,960.00	11,040.00	0.00	11,040.00	
Dept 9550	TRANSFER TO CAPITAL	206,141.66	1,997,456.00	1,997,456.00	1,046,845.15	950,610.85	0.00	950,610.85	52.41
Dept 9710	DEBT SERVICE	0.00	0.00	262,939.00	109,000.00	153,939.00	0.00	153,939.00	41.45
Total Type E	Expense	533,935.94	11,738,886.00	11,802,505.81	5,086,722.15	6,715,783.66	261,005.78	6,454,777.88	43.10
Total Fund 001	GENERAL FUND	493,342.59	600,374.00	897,040.95	(420,332.23)	1,317,373.18	261,005.78	1,056,367.40	(46.86)
Fund 002 Type R	WATER Revenue								
Dept 0017	DEPARTMENTAL INCOME	0.00	(3,117,496.00)	(3,117,496.00)	(1,021,189.40)	(2,096,306.60)	0.00	(2,096,306.60)	32.76
Dept 0019	USE OF MONEY AND PROPERTY	0.00	(7,000.00)	(7,000.00)	(10,535.75)	3,535.75	0.00	3,535.75	150.51
Dept 0022	SALE OF PROPERTY/COMP FOR LOSS	0.00	0.00	0.00	(13,437.71)	13,437.71	0.00	13,437.71	0.00
Dept 0023	MISCELLANEOUS	0.00	0.00	0.00	(1,479.35)	1,479.35	0.00	1,479.35	0.00
Dept 0024	INTERFUND TRANSFERS	0.00	0.00	0.00	(24,195.68)	24,195.68	0.00	24,195.68	0.00
Total Type R	Revenue	0.00	(3,124,496.00)	(3,124,496.00)	(1,070,837.89)	(2,053,658.11)	0.00	(2,053,658.11)	34.27
Type E	Expense								
Dept 8300	WATER	40,646.60	2,234,694.00	2,193,383.15	908,701.23	1,284,681.92	330,605.89	954,076.03	41.43
Dept 9010	EMPLOYEES RETIREMENT	0.00	164,889.00	164,889.00	35,459.00	129,430.00	0.00	129,430.00	21.50
Dept 9030	SOCIAL SECURITY	1,846.61	51,900.00	51,900.00	22,279.93	29,620.07	0.00	29,620.07	42.93
Dept 9035	MEDICARE	431.87	12,138.00	12,138.00	5,210.62	6,927.38	0.00	6,927.38	42.93
Dept 9040	WORKERS COMP	0.00	38,025.00	38,025.00	38,025.00	0.00	0.00	0.00	100.00
Dept 9060	HOSPITALIZATION	25,266.45	304,579.00	304,579.00	122,158.37	182,420.63	0.00	182,420.63	40.11
Dept 9550	TRANSFER TO CAPITAL	0.00	0.00	880,000.00	880,000.00	0.00	0.00	0.00	100.00
Dept 9710	DEBT SERVICE	0.00	273,851.00	273,851.00	259,311.62	14,539.38	0.00	14,539.38	94.69
Total Type E	Expense	68,191.53	3,060,076.00	3,918,765.15	2,271,145.77	1,647,619.38	330,605.89	1,317,013.49	57.96
Total Fund 002	WATER	68,191.53	(44,420.00)	794,269.15	1,200,307.88	(406,038.73)	330,605.89	(736,644.62)	151.12
Fund 003 Type R	SEWER Revenue								
Dept 0017	DEPARTMENTAL INCOME	0.00	(2,210,679.00)	(2,210,679.00)	(813,920.22)	(1,396,758.78)	0.00	(1,396,758.78)	36.82
Dept 0019	USE OF MONEY AND PROPERTY	0.00	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00	(5,000.00)	0.00
Dept 0022	SALE OF PROPERTY/COMP FOR LOSS	0.00	(410,000.00)	(410,000.00)	0.00	(410,000.00)	0.00	(410,000.00)	0.00
Dept 0023	MISCELLANEOUS	0.00	(26,743.00)	(26,743.00)	(6,795.00)	(19,948.00)	0.00	(19,948.00)	25.41

Comptroller's Activities Report JUNE 2014

1. Continue Audit Work;
2. Meetings with D'Arcangelo regarding audit;
3. Begin work on Audit Correct Action Plan;
4. Begin projections for year-end;
5. Finalize month end;
6. File NYS Quarterly Returns and Federal Quarterly Returns;
7. Begin work on insurance renewal with BHL;
8. Meet with John Haskell and Julie Dragulski regarding insurance renewal (BHL);
9. Multiple bid openings; and
10. Review and prepare new debt service schedules.