

MONTHLY REPORT

PARKS &

RECREATION

A. Max Smith
Acting Mayor



Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION
ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062
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November 2013

REVENUE

In the month of November the Recreation Department generated a total of \$6,601.50 in revenue.

USAGE/COMPARISON

Our November 2013 Gym rental revenue is up 13% from November 2012. In November of 2012 we generated \$2,531.00 in gym rental revenue as compared to \$2,881.00 in 2013. Our November room rentals were \$147.50 as compared to \$75.00 in 2012. As of December 1, 2013 our yearly gym rental revenue is \$25,268.50 compared to 20,963.00 in 2012, a 20% increase, our room rentals revenue is \$2,415.00 compared to \$1,337.50 in 2012 a 80% increase.

MAINTENANCE

The maintenance crew worked into the first week on November, when their seasonal positions ended. We now have 1 part time maint. man handing all maint. duties in the building for the rest of the winter months. Most of November was spent cleaning up parts of the rec. center that had been neglected over the summer. We were able to paint stairs in the garage and strip and refinish the floors in the basement with the help of some community service workers. Christmas lights were put up at Higginbotham park for the annual tree lighting ceremony held on the first Friday in December.

The parks are checked once a week by the maint. man. We still have doggie pots that need to be emptied and we try to keep the parks picked up as much as possible throughout the winter.

The new engine that we ordered for the old Ferris mower came in at White's. We picked that up and took the old mower and the new engine to central garage to have the new engine installed this winter so the mower will be ready this Spring.

Updates

The recreation center is extremely busy this time of year. With all of our programs that we run and all of the rentals that we have the building is in use 12 – 14 hours a day 7 days a week. The staff has been doing a great job keeping the building looking good and making sure all of the events run smooth.

Late in October the sign in front of the recreation center was vandalized and tore down. We contacted Madison Co. Woodworking and had a new sign made and put up a new sign about a week later. Madison Co. Woodworking also made us 6 more park signs. The sign at Carinci Park was vandalized and tore down earlier this year and at that time we were not able to replace the sign right away.

We are still awaiting word on the rail trail TEP grant that we applied for. We were told that we should expect to hear something around the first of the year.

Oneida Recreation Department
Programming Report
November 2013

Youth Programming

Tot Fun-n-Run:

This program runs Monday-Friday, 9:00 am – 12:00 pm, year round. The numbers have been consistent and this program is very popular with parents and toddlers in our community. We had a total of 257 people drop in for the month of November with an average of 14 per day.

Afterschool Program: (Teen Center)

The Afterschool Program (Teen Center) has started. This year we are be trying something new. We will have 6th thru 12th grades Monday thru Thursday from 3:00-6:00 pm and 3rd thru 5th grades on Fridays from 3:00-5:30 pm. The Afterschool Program will run through April 2014. For the month of November we had a total of 109 kids sign in with an average of 6 per day. We had 2 register for grades 6 thru 12 for a total of 27 and 5 registered for grades 3 thru 5 for a total of 11. I know we are starting out slow, but our numbers should pick up when the weather turns colder.

Oneida Youth Flag Football

Oneida Youth Flag Football had a great season. This is the first time that the Rec. Dept. has offered this to our youths. We had 28 boys and 18 girls sign up this year. The \$25.00 fee included a free NFL Jersey. The season started in September and ended with a party on November 17th. I feel this is great program that the Rec. Dept. is offering to the youth of Oneida and hope to expand this program next year.

Hoop Monsters/Skills & Drills:

Registration for Hoop Monsters/Skills & Drills started October 1st and ran through October 24th. Hoop Monsters is for kids in 3rd thru 5th grades and they will play games on Tuesday evening and Saturday afternoon. Skills & Drills is for kids in K thru 3rd grades where they will learn the fundamentals of basketball which will be on Saturday mornings. These programs will run through February 2014. We have 5 teams this year with 52 kids registered. Skills and Drills had 81 kids registered.

Adult Programming

MUNY Basketball:

MUNY Basketball will play on Monday nights from 7:00 – 8:00pm. The MUNY league started on Monday, November 11th and will run thru the month of February with playoffs for the championship on March 2nd. We have 5 teams in the MUNY league this year.

Co-ed Volleyball:

Co-ed Volleyball is played on Thursday nights. The league started on November 7th. We have 13 teams registered. Co-ed Volleyball will run thru the month of February. Playoffs will be February 27th with the championship on March 6th.

Adult Open Gym

Adult Open gym is on Tuesday nights from 8:30 to 10:30. We had 66 adults for the month of November.

Respectively Submitted,

Carm Endemann
Recreation Specialist

City of Oneida Recreation Department
Monthly Revenue - November 2013

Date	Program/Individual	Amount	Receipt	Deposited	Date	Program/Individual	Amount	Receipt	Deposited
10/31/2013	Rec Center - Gym/Tot	\$50.00	7537	11/4/2013	Balance Forward	\$2,797.50			
	Rec Center - Teen Rm	\$35.00	7538		11/11/2013	MUNY Basketball	\$223.00	7569	11/12/2013
	Rec Center - Gym/Tot	\$50.00	7539			MUNY Basketball	\$120.00	7570	
11/1/2013	Youth Basketball	\$135.00	7540		11/12/2013	Rec Center - Gym/Tot	\$75.00	7571	
	Rec Center - Gym/Tot	\$60.00	7541	11/5/2013	Youth Basketball	\$45.00	7572		
	Co-ed Volleyball	\$350.00	7542			MUNY Basketball	\$500.00	7573	
	Rec Center - Gym/Tot	\$100.00	7543			Rec Center - Gym/Tot	\$100.00	7574	11/15/2013
	Rec Center - Gym/Tot	\$70.00	7544		11/13/2013	Rec Center - Gym/Tot	\$50.00	7575	
11/2/2013	Rec Center - Gym/Tot	\$50.00	7545			Rec Center - Gym/Tot	\$50.00	7576	
	Rec Center - Gym/Tot	\$60.00	7546		11/14/2013	Rec Center - Gym/Tot	\$50.00	7577	
	VOID	\$0.00	7547			Co-ed Volleyball	\$100.00	7578	
	Rec Center - Gym/Tot	\$70.00	7548			Co-ed Volleyball	\$125.00	7579	
11/3/2013	Youth Basketball	\$30.00	7548		11/15/2013	MUNY Basketball	\$250.00	7580	
	Rec Center - ARC	\$200.00	7549			Youth Basketball	\$45.00	7581	
	VOID	\$0.00	7550			Rec Center - Gym/Tot	\$95.00	7582	11/18/2013
	Rec Center - Gym	\$70.00	7551			Rec Center - Gym/Tot	\$100.00	7583	
11/4/2013	Youth Basketball	\$180.00	7552		11/16/2013	Youth Basketball	\$15.00	7584	
	Rec Center - Gym/Tot	\$50.00	7553	11/7/2013	Rec Center - Gym/Tot	\$92.50	7585		
	Rec Center - Gym	\$50.00	7554			Rec Center - Teen Rm	\$20.00	7586	
	Co-ed Volleyball	\$140.00	7555		11/17/2013	Rec Center - Gym/Tot	\$50.00	7587	
	Rec Center - Gym/Tot	\$100.00	7556			Rec Center - Gym	\$88.00	7588	
11/7/2013	Rec Center - Gym/Tot	\$100.00	7557		11/18/2013	Youth Basketball	\$15.00	7589	
	Rec Center - Gym	\$80.00	7558	11/12/2013	Rec Center - Gym	\$122.50	7590	11/19/2013	
	Co-ed Volleyball	\$175.00	7559			MUNY Basketball	\$125.00	7591	
11/8/2013	Youth Basketball	\$135.00	7560		11/19/2013	Rec Center - Gym	\$150.00	7592	11/21/2013
	Rec Center - Gym/Tot	\$115.00	7561		11/20/2013	Rec Center - Gym	\$3.00	7593	
11/9/2013	Rec Center - Gym/Tot	\$50.00	7562		11/20/2013	Field/Park Rental	\$25.00	7594	11/22/2013
	Rec Center - Teen Rm	\$47.50	7563			Rec Center - Gym/Tot	\$55.00	7595	
	Rec Center - Gym/Tot	\$60.00	7564		11/21/2013	Rec Center - Gym/Tot	\$60.00	7596	11/26/2013
	Rec Center - Gym/Tot	\$25.00	7565		11/22/2013	Rec Center - Gym/Tot	\$50.00	7597	
11/10/2013	Rec Center - Teen Rm	\$30.00	7566			Rec Center - Gym/Tot	\$50.00	7598	
	Rec Center - Gym/Tot	\$60.00	7567			Rec Center - Gym/Tot	\$50.00	7599	
	Rec Center - Gym	\$70.00	7568		11/23/2013	Rec Center - Gym/Tot	\$50.00	7600	
	TOTAL	\$2,797.50				TOTAL	\$5,746.50		

**November
2013**

Monthly Report

**Department of Planning and
Development**

**Department of Planning and Development
Monthly Report
November 2013**

Planning Commission

Item #1 – Area Variance Request for a 25' front setback to construct new front steps on a residential structure at 313 MacArthur Parkway, zoned R-3, by John Mautner. Applicant is proposing a new set of front steps that will be easier access for the elderly tenants. The Planning Commission sent a Positive Referral to the ZBA.

Item #2 – Area Variance Request for a 4' side setback to construct a carport on a residential lot at 422 Stone Street, zoned R-3, by Christopher Bruno. The Planning Commission sent a Positive Referral to the ZBA with the recommendation that side gutters be required to protect the adjoining property from ice and water damage.

Item #3 – Sketch Plat Approval, Preliminary Plat Waiver and Final Plat Approval for a 2-lot Minor Subdivision at Oneida Shopping Center, 449 North Main Street, zoned Commercial, by Oneida Shopping Center, LLC. The Planning Commission approved the Sketch Plat, waived the Preliminary Plat, thereby granting Final Plat Approval.

Item #4 – Site Plan Review for an expansion of an existing manufacturing facility at 252 Genesee Street, zoned Manufacturing-Industrial, by HP Hood, LLC. The Planning Commission granted Site Plan Approval contingent upon the ZBA granting the required height variance.

Item #5 – Area Variance Request for 30' height variance for an expansion of an existing manufacturing facility at 252 Genesee Street, zoned Manufacturing-Industrial, by HP Hood, LLC. The Planning Commission sent a Positive Referral to the ZBA.

Item #6 – Sketch Plat Waiver, Preliminary Plat Approval for the 33-lot Major Subdivision Brookside Crossing Townhomes, zoned Agricultural, located at Fitch and West Elm Streets, by MEID Construction. The Planning Commission waived the Sketch Plat and approved the Preliminary Plat. They also approved a 2-lot Minor Subdivision for the purpose of constructing model homes.

Zoning Board of Appeals

Due to the Thanksgiving holiday, the Zoning Board of Appeals meeting was held on December 5, 2013, and will be covered in the December monthly report.

Community Development

Housing Rehabilitation Grant # 20103204 – Two projects currently under construction. Two projects awarded and in progress, waiting for SHPO review, lead testing, and radon testing. Four projects are currently waiting for DHCR closeouts. Total of nine projects completed assisting 15 persons, including four elderly and five disabled.

New application for 2013 - We are looking at incorporating a target area for lead water line replacement as an added activity in our 2013 scatted sites housing rehabilitation program grant application. We currently have approximately 30 units approved and on our waiting list. Applications are due in December.

Revolving Loan Fund

Current balance as of October 31, 2013 - \$335,385.83. We have nine active loan accounts. No new applications were submitted in November.

Economic Development

We have assisted Laberge Group in writing a CDBG Economic Development Program grant application on behalf of All Seasonings Ingredients, Inc. The funding will allow them to greatly expand their current building, and increase their workforce by a minimum of 15 new jobs over the next 2 years. The application budget also includes \$16,000 to offset salaries in the Planning Department as we will administer the grant. An award letter was received in late August, and the contract documents and initial paperwork have been signed and submitted. We are waiting for the State's review to be completed and a Release of Funds issued.

My office is currently working with two of our local businesses on building expansions that will also involve the creation of additional jobs. One of them, HP Hood LLC, received Site Plan Approval in November for an expansion that will create approximately 25 new jobs.

USEPA Smart Growth Project

In April, the committee submitted to EPA and their consultants, our comments on the draft audit tool. At this point, we anticipate the final product to be released by EPA in early 2014. Give the cuts from sequestration and the government shutdown, both of which affected staff at EPA, this project has been seriously delayed. The Planning Commission has briefly discussed the idea of replacing the zoning, subdivision, site plan ordinances with a Unified Development Code to streamline the development process for both staff and developers. This has been done in a number of cities recently, although I haven't yet found any enacted in a small city the size of Oneida. We will continue to research this, and determine what the processes and steps might be for the update of the Comprehensive Plan and corresponding ordinance changes. We are also exploring the possibility of funding for a planning firm that has experience in unified development code work.

West Elm Street Project

We are moving forward, albeit slowly. We continue to work with County IDA, City Water Superintendent, City Engineer, Jack and Pat Curtin, to develop required steps and timeline for project, funding details, etc that are needed to move this project forward. We will continue to periodically update the Council as we make progress. An appraisal of the Curtin property is underway, and will be submitted to Empire State Development Agency. We are hopeful that the City will be once again meeting with potential developers in late 2013 during the second round of interviews.

Oneida Commons Proposal

This project is currently on hold, pending further movement from the Field of Dreams people. We will continue to follow-up with Elise on a regular basis to help her move forward.

Stoneleigh Workforce Housing Project

Monitoring Phase II Environmental Audit – No final decision yet from DEC as to the environmental audit results, although they have determined that if funding is awarded for the project, they will want some additional soil testing done, and treatment of any excavated soil if contaminated. DEC feels that some of the fill material may have been contaminated. Stoneleigh Housing is pursuing the additional testing while they wait for the funding awards announcements in an effort to be ready to move forward immediately if awarded.

Funding application – Stoneleigh Housing will be resubmitting a funding application in December. We are currently working with them to strengthen the application.

Flood Zone Planning

City staff is looking into both short and long term issues relating to future use of properties in the flood zone. We are currently developing more detailed mapping of the area, and have contacted SUNY College of Environmental Science and Forestry's School of Landscape Architecture for sample planting plans to be used as the City receives individual lots.

2011 Single Audit/2012 Audit

We have continued to work with D'Arcangelo on the 2012 audit of our 2012 grant programs.

Legislative Funding Projects

I have been working with the City Engineer to finalize a downtown streetscape and signage improvement project, utilizing a grant of \$20,000 made available to us through Assemblyman Magee's office. We anticipate a final funding decision by the end of 2013.

I am also working with the City Engineer on a request for \$250,000 from Assemblyman Magee that would fund repairs at the Kallet Civic Center and the Armory. We submitted additional information that was requested by the Legislative Ways and Means Committee. The application has now been forwarded to the Dormitory Authority for review and approval.

Oneida Information Packet and Brochure

We have developed a tri-fold brochure and brief informational packet containing data that would be pertinent to potential developers and business owners interested in Oneida. Both items are available in my office, and can be distributed as requested, or be used as an introduction to our City as a marketing tool.

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Kevin Salerno, Chief



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

Oneida Fire Department Monthly Report November 2013

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Kevin Salerno, *Chief*



109 North Main Street
PO Box 550
Oneida, New York 13421-0550
TEL: 315-363-1910
FAX: 315-363-3437

December 10, 2013

Mayor, Common Council,

The Fire Marshal has been out the past couple of duty days due to kidney stones. Therefore, I do not have a fire marshal's report for you this month.

A handwritten signature in black ink, appearing to read "K. Salerno". The signature is written in a cursive style and is positioned above a long horizontal line that extends across the page.

Kevin Salerno
Fire Chief
City of Oneida Fire Department

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Kevin Salerno, *Chief*



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
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Fire Department Revenue- November, 2013

Alarm Permits*:	\$11460.00	Collected to 11/30/2013
Solid Fuel Burning Permits:	\$240	
Tent Inspections:	\$0	
Fire/Housing Inspections :	\$23860.00	billed as of 11/30/2013
Collected:	\$17625.00	as of 11/30/2013

**Alarm Permit past due notices mailed 11/14/13 with fine of \$200 added for 60 days past due*

City of Oneida - Department of Public Works October and November 2013 Monthly Reports

Prepared By: Jon Rauscher PE, LEED AP
City Engineer



CITY OF ONEIDA
DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS
109 N. Main Street, Oneida, NY 13421

DPW/Buildings/Codes Task Descriptions

1. Buildings

Regular Hours:

- General cleaning and maintenance of City Hall and Justice Center
- Snow removal
- HVAC and electrical repairs

2. Traffic Controls

Regular Hours:

- Dig safely requests
- Christmas decoration installation
- Traffic signage installation

Overtime

- 11/8 – Traffic signage repair call-in

3. Code Enforcement

Please note – codes enforcement relates to new construction, renovations, signage and zoning.

- Issuance of construction permits including but not limited to;
 - Proposed garage (s)
 - Foundation permit – All-Seasons
 - House demolition – Peterboro Road
- Issuance of a temporary certificate of occupancy and zoning approvals
- New construction and renovation inspections
- Coordination with Planning Department on zoning review issues
- Signage review

4. Administration

- Public works management and accounting
- Respond to resident requests and comments
- FEMA reimbursement preparation and coordination
- WWTP consultant coordination for mitigation proposal
- DEC SPDES coordination
- NYS DOT CHIPs reimbursement submission
- Unified Courts cleaning budget
- Lake street demolition coordination

5. General Street Maintenance and Outside Highways

Regular Hours:

- Street sweeping operations
- Performed underground facilities mark-outs per Dig Safe NY.
- Respond to resident requests
- Traffic control support for fog sealing (2013 paving)

- Temporary cold patch placement
- Preparation of snow dump area
- Levee repair at landside erosion locations
- Brewer Road shoulder repair work

Overtime:

Washington Ave – tree limb removal due to high winds

6. Central Garage

Regular Hours:

- General City-wide vehicle/equipment maintenance and repair (Includes plow and sander repairs, new tire installations, garage heater replacement)
- Flood damage building repair – hot water radiant heater

7. Sanitary Sewers

Regular Hours:

- Preventative maintenance sanitary cleaning at known problem areas to eliminate potential blockages – performed every Friday.
- Adjustment of frame and grate to grade to accommodate street paving project

Overtime Hours:

- MacArthur – sanitary sewer lateral repair

8. Storm Sewers

- Structure elevation adjustments to accommodate new paving
- Vacuum truck catch basin cleaning

9. Snow and Ice Control

- 11/28 (Thanksgiving) and 11/29 – overtime plowing and sanding

10. Green Waste and Trees

- Bi-weekly bagged green waste pick-up
- Fall leaf pick-up
- Dial-a-chipper appointments
- Dial-a-truck drop-off /pick-up
- Two man crew – 40hrs a week chipper operation
- Tree blockage removal in Oneida Creek (trestle bridge – Sconondoa St)
- Beaver dam removal –West Elm Street area

Executive Summary

This report covers Public Works activities for October and November. The main tasks performed for this period are as follows;

- *Fog seal for 2013 paving program*
- *Brewer Road shoulder improvements (County support)*
- *Repair of City owned section of eroded levee along Oneida Creek*
- *Citywide fall leaf pick-up*
- *City wide green waste removal*
- *Roadway pothole repairs*
- *Sewer maintenance and cleaning*

Attached for review are the following;

- *Table 1 – October/November regular time labor and materials breakdown*
- *Table 2 – October/November overtime labor breakdown*
- *Chart 1 – October/November cost percentage breakdown*
- *Chart 2 – Sewer Fund Budget v Expense To-date*
- *Description of Buildings/DPW/Traffic/Central Garage October/November Tasks*

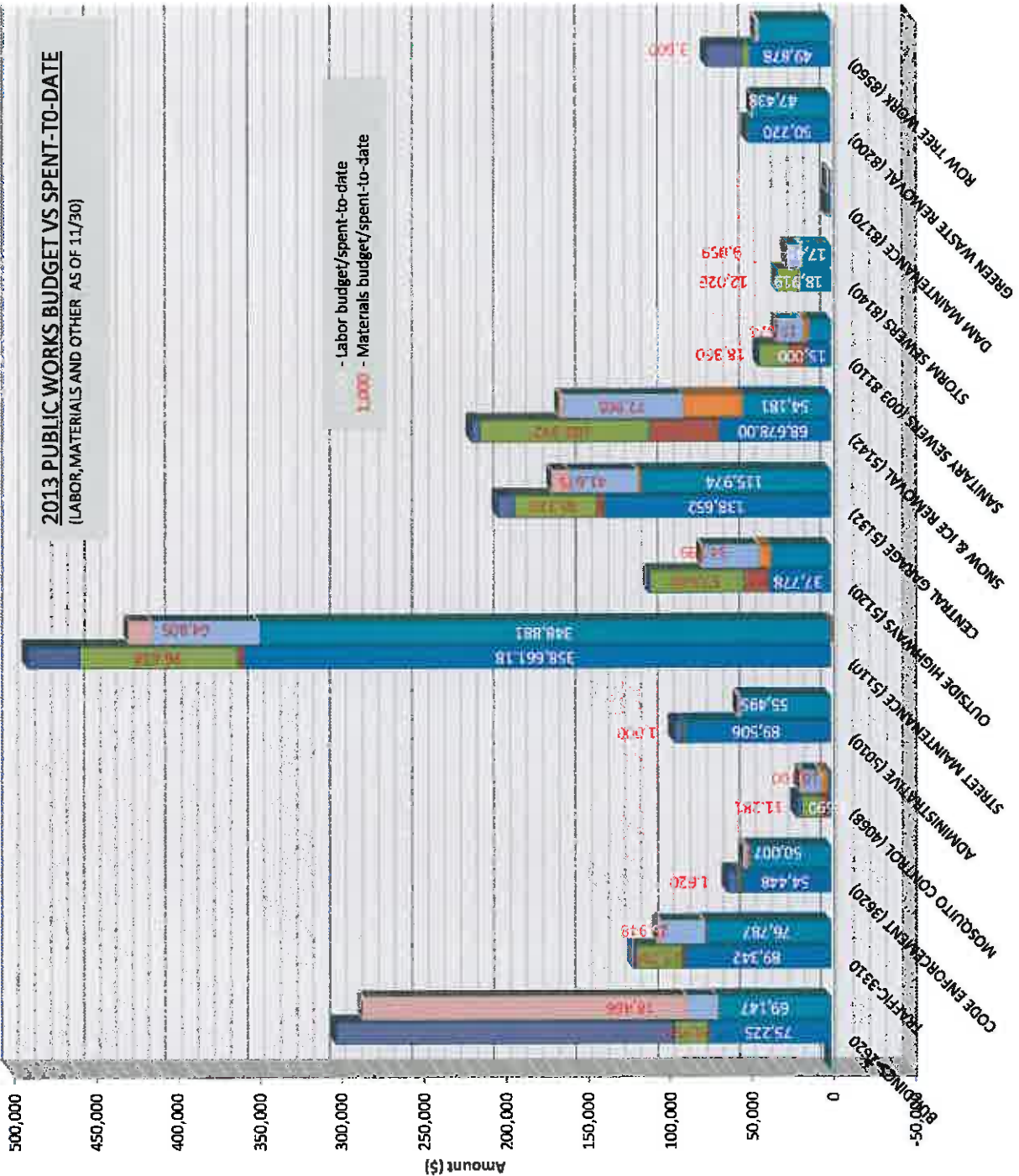
TABLE 1 - REGULAR LABOR AND MATERIALS BREAKDOWN

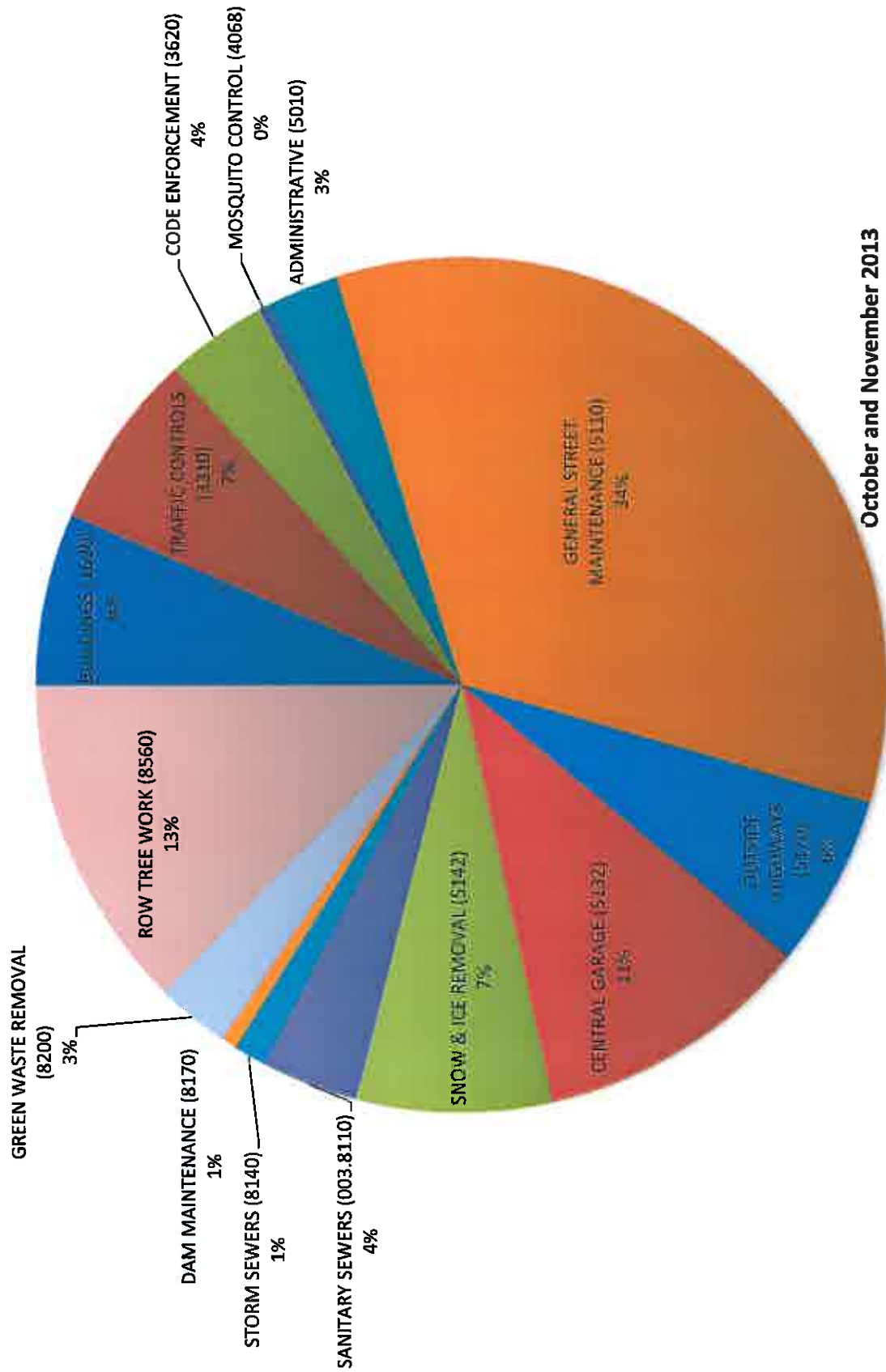
PUBLIC WORKS TASKS THIS PERIOD	REGULAR TIME THIS PERIOD (10/6-11-30)	LABOR SPENT THIS PERIOD (10/6-11/30)	MATERIALS SPENT THIS PERIOD (10/1-11/30)	TOTAL LABOR AND MATERIALS THIS PERIOD	2013 BUDGET (REG LABOR, MATERIALS, CONTRACTS, ETC.)	TOTAL SPENT TO-DATE	REMAINING	% SPENT TO-DATE
BUILDINGS (1620)	720	\$8,602	\$5,508	\$14,111	\$314,897	\$284,820	\$30,077	90%
TRAFFIC CONTROLS (3310)	640	\$13,919	\$477	\$14,396	\$119,167	\$103,875	\$15,292	87%
CODE ENFORCEMENT (3620)	320	\$8,278	\$16	\$8,295	\$61,840	\$52,021	\$9,819	84%
MOSQUITO CONTROL (4068)	0	\$0	\$867	\$867	\$16,214	\$13,857	\$2,357	85%
ADMINISTRATIVE (5010)	600	\$5,843	\$0	\$5,843	\$95,298	\$56,495	\$38,803	59%
GENERAL STREET MAINTENANCE (5110)	1802	\$37,914	\$35,714	\$73,628	\$486,963	\$428,141	\$58,822	88%
OUTSIDE HIGHWAYS (5120)	510	\$10,586	\$3,419	\$14,005	\$95,741	\$71,238	\$24,503	74%
CENTRAL GARAGE (5132)	960	\$21,446	\$1,294	\$22,740	\$198,426	\$168,197	\$30,229	85%
SNOW & ICE REMOVAL (5142)	0	\$0	\$15,825	\$15,825	\$166,141	\$129,111	\$37,030	78%
SANITARY SEWERS (003.8110)	182	\$3,775	\$4,222	\$7,997	\$33,360	\$29,029	\$4,331	87%
STORM SEWERS (8140)	70	\$2,365	\$279	\$2,643	\$30,945	\$26,543	\$4,402	86%
DAM MAINTENANCE (8170)	62	\$1,289	\$0	\$1,289	\$1,313	\$1,289	\$24	98%
GREEN WASTE REMOVAL (8200)	279	\$5,805	\$80	\$5,885	\$50,633	\$47,518	\$3,115	94%
ROW TREE WORK (8560)	1304	\$27,020	\$349	\$27,369	\$48,399	\$45,263	\$3,136	94%
		\$146,843	\$68,050	\$214,893	\$1,719,336	\$1,457,397	\$261,939	

TABLE 2 - OVERTIME LABOR BREAKDOWN

PUBLIC WORKS TASKS THIS PERIOD	OVERTIME TIME (HOURS)	LABOR SPENT (THIS PERIOD)	2013 BUDGET	SPENT TO-DATE	REMAINING	% SPENT TO-DATE
BUILDINGS (1620)			\$463	\$341	\$122	74%
TRAFFIC CONTROLS (3310)	3	\$108	\$1,684	\$768	\$916	46%
CODE ENFORCEMENT (3620)	1.25	\$49	\$1,252	\$1,252	\$0	100%
MOSQUITO CONTROL (4068)			\$4,481	\$4,481	\$0	100%
GENERAL STREET MAINTENANCE (5110)	6	\$192	\$3,210	-\$2,003	\$5,213	-62%
OUTSIDE HIGHWAYS (5120)			\$15,213	\$7,330	\$7,883	48%
CENTRAL GARAGE (5132)			\$4,444	\$1,988	\$2,456	45%
SNOW & ICE REMOVAL (5142)	190.25	\$5,983	\$42,195	\$36,069	\$6,126	85%
SANITARY SEWERS (003.8110)	6	\$182	\$10,400	\$3,189	\$7,211	31%
STORM SEWERS (8140)			\$1,308	\$0	\$1,308	0%
	206.5	\$6,514	\$84,650	\$53,417	\$31,234	

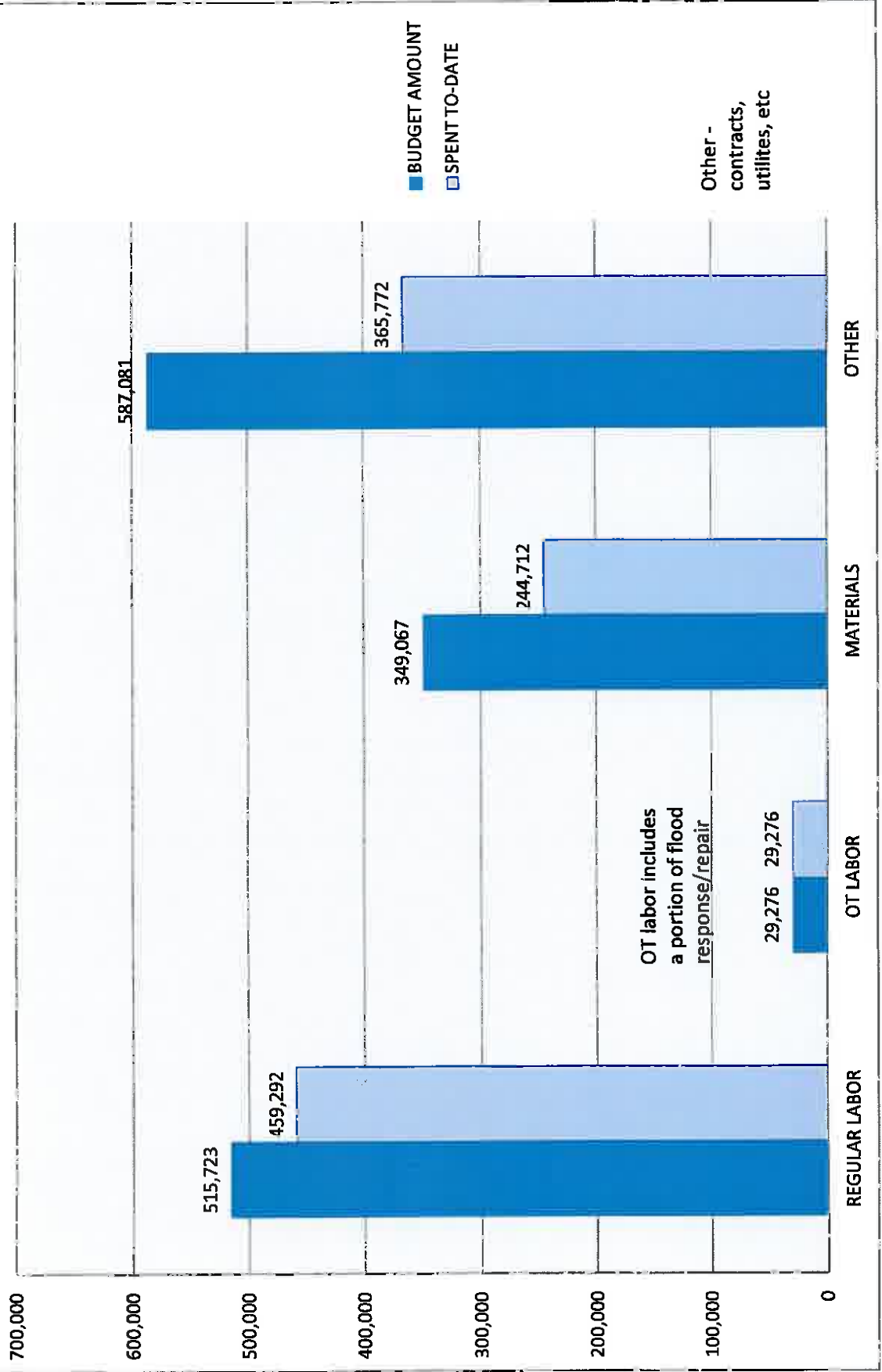
2013 PUBLIC WORKS BUDGET VS SPENT-TO-DATE (LABOR, MATERIALS AND OTHER AS OF 11/30)





October and November 2013
PUBLIC WORKS - COST PERCENTAGE BREAKDOWN
MATERIALS/LABOR/OTHER

City of Oneida WWTP Budget vs Expenses As of 11/30/13



MONTHLY REPORT

CITY CLERK

ITEMS	TOTAL	
	FUNDS COLLECTED	CITY'S SHARE
LATE FEES (CLERK)		
20 DEED REC. FEE	\$ 600.00	\$ 600.00
1 DEED COPIES	\$ 30.00	\$ 30.00
1 FILING FEE (SUB DIV MAPS)	\$ 10.00	\$ 10.00
3 TAXI DRIVER	\$ 75.00	\$ 75.00
TAXI VEHICLES		\$ -
2 SIGN PERMIT	\$ 100.00	\$ 100.00
1 SITE PLAN	\$ 1,000.00	\$ 1,000.00
CONDITIONAL USE PERMIT		\$ -
2 MINOR PLAT	\$ 150.00	\$ 150.00
1 MAJOR PLAT	\$ 2,475.00	\$ 2,475.00
SEWER PERMIT		\$ -
TENT PERMIT	\$ -	\$ -
4 WOOD STOVE PERMIT	\$ 240.00	\$ 240.00
11 SOLICITOR LICENSE	\$ 400.00	\$ 400.00
10 ADDITIONAL SALESPERSON	\$ 150.00	\$ 150.00
SPECIAL EVENTS		
ANIMAL CONTROL		\$ -
2 ALARM	\$ 260.00	\$ 260.00
GARBAGE		\$ -
JUNK	\$ -	\$ -
SUBDIVISION APPL. (Waiver of Non-appli)	\$ -	\$ -
ZONE CHANGE APPLICATION	\$ -	\$ -
USE VARIANCE		\$ -
2 AREA VARIANCE	\$ 100.00	\$ 100.00
	<u>\$ 11,491.00</u>	<u>\$ 11,491.00</u>

MADISON COUNTY LANDFILL

27 CARDS	\$ 364.50	\$ 9.45
	<u>\$ 364.50</u>	<u>\$ 9.45</u>

GRAND TOTALS \$ 12,777.96 \$ 12,246.41

DISBURSEMENTS

CITY CHAMBERLAIN	\$ 12,246.41
MADISON CO. TREAS.-LANDFILL	\$ 355.05
NYS DEPT. OF HEALTH	\$ 112.50
STATE COMPTROLLER - BELL JAR	
STATE COMPTROLLER-BINGO	
NYS DOG SURCHARGE	\$ 64.00
NYS COMPTROLLER G	
TOTALS	<u>\$ 12,777.96</u>

17 DEATHS RECORDED
24 BIRTHS RECORDED
12 HANDICAPPED PARKING PERMITS

RESPECTFULLY SUBMITTED,

SUE PULVERENTI - CITY CLERK

MONTHLY REPORT

CITY

CHAMBERLAIN

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACTIONS HANDLED BY THE CITY
CHAMBERLAIN DURING NOVEMBER 2013

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	18,716.48
COUNTY PORTION	13,584.43
INTEREST AND PENALTIES	3,290.67
NOTICE MAILING FEES	36.00
DELINQUENT SCHOOL TAX COLLECTED	43,377.22
FEES ON SCHOOL TAXES	1,823.89
5% COLLECTOR'S FEE	2,168.84
WATER AND SEWER RENTS COLLECTED	257,468.86
WATER SERVICE CHARGES	872.58
TAX SALE CERTIFICATES	67,360.70
FEES ON TAX SALE CERTIFICATES	14,120.28
FILING FEES	2,039.00
ADVERTISING	416.00
CERTIFIED MAIL FEE	216.97
TAX SEARCHES	1,100.00
FINES AND PENALTIES (PARKING TICKETS)	895.00
TOTAL SEPTAGE	1,922.50
COURT REPORT	5,222.00
COURT-BAIL FORFEIT	0
CITY CLERK EARNINGS	13,421.48
POLICE REPORT	73.00

RECREATION DEPARTMENT		
ARMORY REVENUE	3,228.50	
YOUTH BASKETBALL	645.00	
FIELD/PARK POOL RENTAL	25.00	
ADULT VOLLEY BALL	890.00	
MUNY BASKETBALL	1,813.00	
		6,601.50
CIVIL SERVICE TEST FEES	10.00	
UTILITY TAXES	670.37	
FIRE INSPECTION FEES	910.00	
MISCELLANEOUS OCSD	10.01	
MISCELLANEOUS REPAYMENT	435.15	
HEALTH INSURANCE	5,363.22	
INSURANCE RECOVERY	2,051.67	
OCSD	17,787.10	
SALE OF REAL PROPERTY	5,368.00	
MISCELLANEOUS CIVIL SERVICE OFD	36.00	
FIRE ALARM CONNECTION	500.00	
WATER MISCELLANEOUS	650.00	33,781.52
NATIONAL GRID	63.69	
BANKRUPTCY	563.16	
RECEIPTS FROM NEW YORK STATE DEPARTMENTS AND AGENCIES		
NYS RETIREMENT REFUND		0.00
RECEIPTS FROM MADISON COUNTY		
MADISON COUNTY MORTGAGE TAX		97773.43
MADISON CO STOP DWI		0
SPECIAL ASSESSMENTS		709.62
TOTAL REVENUES COLLECTED AND DEPOSITED BY CITY CHAMBERLAIN		\$586,991.97

REDEPOSITED ITEMS	0.00
CD REHAB PAYMENTS	533.37
REVOLVING LOAN PAYMENTS	3,873.78
TOTAL FUNDS DEPOSITED	592,035.97
CITY/COUNTY TAXES COLLECTED	32,300.91
PERCENT COLLECTED AS OF NOV 30 2013	96.25%
2012-2013 ONEIDA CITY SCHOOL TAX	\$ 26,128.17
PERCENT COLLECTED AS OF NOV 30 2013	63.89%
2013-14 ONEIDA CITY SCHOOL TAX	17249.05
PERCENT COLLECTED AS OF NOV 30 2013	0.03%

MONTHLY REPORT
POLICE DEPT.

	2012 JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for Service	620	567	663	667	750	801	908	689	652	577	550	594
Criminal Offenses	144	147	177	167	169	193	200	168	184	124	138	129
Clearances	106	120	146	116	120	132	136	108	132	81	88	95
Arrests	55	84	96	83	88	101	107	92	82	69	65	62
Parking Tickets	47	135	112	81	26	61	70	76	62	70	74	71
Traffic Tickets	184	162	177	167	162	142	158	128	124	91	93	93

	2013 JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Calls for Service	649	465	538	584	761	758	804	744	623	600	609	
Criminal Offenses	142	122	128	148	179	196	216	176	151	163	134	
Clearances	111	100	100	117	128	143	169	118	114	119	103	
Arrests	96	63	74	67	97	84	111	82	66	65	77	
Parking Tickets	65	72	97	76	49	58	35	32	46	31	61	
Traffic Tickets	158	133	150	139	166	99	167	89	132	76	102	

	November			Year to date			Change from last year
	2011	2012	2013	2011	2012	2013	
Calls For Service	657	550	609	7214	7444	7135	minus 309
Criminal Offenses	213	138	134	2064	1811	1755	minus 56
Cleared Cases	137	88	103	1512	1285	1312	PLUS 27
Arrests	110	65	77	928	922	882	minus 40
Parking Tickets	44	74	61	695	814	622	minus 192
Traffic Tickets	159	93	102	2028	1488	1411	minus 77
DWI's	8	2	3	59	31	36	PLUS 5
Felony Charges	10	8	16	129	105	144	PLUS 39
Misdemeanor Charges	110	52	62	908	808	747	minus 61
Violation Charges	13	21	14	212	233	229	minus 4

2013 Reimbursements- Overtime reimbursements, grant reimbursements and other.

	STEP Grant	Other	Total
	Amount	Amount	
Jan.		\$7,761.78 wc	\$7761.78
Feb			0
Mar		\$325.27dwi	\$325.27
Apr.	\$562.68		\$562.68
May	1740.08	\$600.00 BUNY	\$2340.08
Jun.	\$ 778.38		\$ 778.38
Jul.	\$ 951.82		\$951.82
Aug.	\$1060.12		\$1060.12
Sep.	\$1588.28		\$1599.28
Oct		313.26 dwi	\$313.26
Nov			0
Dec.			
Total	6681.36	\$9000.31	15,692.67
to date.			

wc= final workmen comp check from Sgt. Loomis out on injury in 2012.
dwi= STOP DWI Funds

Year to date Overtime Reimbursements	\$113,588.98
	\$ 15,692.67

Costs after reimbursement: \$97,896.31

2013 Revenue- Report copy fees, fingerprint fees, record checks, etc.

Jan.	\$1,359.75
Feb.	\$ 173.00
Mar.	\$ 34.75
Apr.	\$ 1,188.75
May	\$ 2,190.25
Jun.	\$ 1,271.25
Jul.	\$ 1,614.43
Aug	\$ 207.53
Sept.	\$ 152.79
Oct.	\$ 1,423.00
Nov.	\$ 131.00
Dec.	
Year to date:	\$9,755.50

Overtime 2013

Month	Pay	Comp	Used	Reimbursements	Costs after reimbursements
Jan	\$3,122.60	144.37	148.00	\$7,761.78	(\$4,639.18) * comp reimbursement not included
Feb	\$2,289.64	114.73	192.5	\$0.00	\$2,289.64
Mar	\$4,019.74	100.5	233.5	\$325.27	\$3,694.47
Apr	\$4,269.43	168.37	174.5	\$562.68	\$3,706.75
May	\$6,370.47	176.99	297.25	\$2,340.08	\$4,030.39
Jun	\$24,433.08	390.75	226	\$778.38	\$23,654.70
Jul	\$31,342.46	478.49	464	\$951.82	\$30,390.64
Aug	\$10,072.91	133.87	460.75	\$1,060.12	\$9,012.79
Sep	\$9,195.40	244.12	455.75	\$1,599.28	\$7,596.12
Oct	\$5,821.22	228.37	386.5	\$313.26	\$5,507.96
Nov	\$12,652.07	251.25	439	\$0.00	\$12,652.07
Dec					
Total	\$113,586.98	2,431.81	3,476.75	\$15,692.67	\$97,896.31 Year costs after reimbursements

Nov		
REASON	PAY	COMP
Admin./ Misc.		1.25
Complete Investigation	\$417.59	24.75
Court	\$481.76	18.37
Cover Back Time	\$3,062.77	32.62
Cover Sick Time	\$1,832.07	26.62
Cover School		
Cover Vacation	\$467.99	25.50
On Call Investigations		
School	\$124.09	51.75
Special Events	\$185.06	35.62
Special Investigations	\$893.73	34.13
Total	\$7,465.11	251.25

2013 Overtime
 Year to date
 Contractual \$52,663.31
 other \$61,815.13
 Reimbursed 15,692.67
 Total non
 Contractual
 not reimbursed \$46,122.46
 Flood OT \$28,671.13
 minus flood \$17,451.33

Note: Overtime by month (above chart) for pay periods in month.
 This chart by calendar month

Pay= Overtime pay costs
 Comp. = overtime comp time earned
 Used= Comp time used
 Reimbursements- from grants or other

Overtime 2012

Month	Pay	Comp	Used	Reimbursements	Costs after reimbursements
Jan	\$5,132.46	129.37	154.50	\$0.00	\$5,132.46 * comp reimbursement not included
Feb	\$4,058.00	118.12	114	\$0.00	\$4,058.00
Mar	\$5,541.20	135.75	171.75	\$0.00	\$5,541.20
Apr	\$6,281.57	171	305.25	\$888.82	\$5,394.75
May	\$9,407.87	184.5	326.25	\$15,224.68	(\$5,816.81)
Jun	\$16,542.80	111.75	354.75	\$860.72	\$15,681.88
Jul	\$9,736.50	111	265.5	\$1,093.27	\$8,643.23
Aug	\$10,082.43	117	471.25	\$972.43	\$9,110.00
Sep	\$11,498.77	137.62	285	\$3,764.70	\$7,734.07
Oct	\$11,213.16	197.62	349	\$178.40	\$11,034.76
Nov	\$3,088.87	98.75	509	\$0.00	\$3,088.77
Dec	\$6,186.44	155.92	543	\$0.00	\$6,186.44
Total	\$116,728.21	1,355.25	2,425.25	\$22,981.02	\$75,788.75 Year costs after reimbursements